



# DEVELOPMENT REVIEW COMMITTEE (DRC) COMMENT REPORT

**MEETING DATE:** April 26, 2022

**PROPERTY OWNER /  
APPLICANT:** Stacy Rosenbach, Trustee

**AGENT:** Sarah DelNegri, Flynn Engineering

**CASE NUMBER:** UDP-EV22001

**REQUEST:** Vacation of Easement: Vacation of 10-foot Wide by  
125-foot Long Drainage Easement

**LOCATION:** 64 Isla Bahia Drive

**ZONING:** Residential of Single Family/Low Density (RS-4.4)

**LAND USE:** Low Residential

**CASE PLANNER:** Michael Ferrera



Case Number: UDP-EV22001

**CASE COMMENTS:**

Please provide a written response to each of the following comments:

1. Provide relocation plan for the existing stormwater located within the existing easement.
2. Surveyed shall identified location of the utilities and provided to staff for review, the full cost of relocation of the utilities shall be borne by the Applicant, and the utility relocation plan shall be reviewed and approved by the City's Public Works Department prior to implementation.
3. Provide letters from Public Works, demonstrating their interests in maintaining or no objection to the vacation of this Easement.
4. Survey shows existing landscaping, building structures, fence, retaining wall and mechanical equipment in direct conflict with the proposed easement location and required underground drainage pipe.
5. Please be advised, any approved vacating ordinance shall not be in full force and effect until an Engineer's Certificate is executed by the City Engineer or designee. This Engineer's Certificate shall be executed by the proper authorities and recorded in the public records of Broward County. A copy of the recorded certificate is to be provided to the City upon recordation. The City Engineer's certificate shall also state that all existing facilities located within the vacated easement have been relocated or abandoned to the satisfaction of the respective utility owners.
6. Additional comments may be forthcoming at the meeting.



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**CASE COMMENTS:**

Please provide a response to the following:

- 1) The applicant is strongly encouraged to contact all neighborhood associations located within three hundred feet (300)' of the development site, to advise of this proposal (a map and listing of all neighborhood associations are listed on the City's website).
- 2) The proposed project requires review approval by the City Commission. A separate application and fee are required for City Commission review.
- 3) Signoff from the City Surveyor will be required prior to City Commission submittal. The signoff for the City Surveyor will be routed by Engineering Staff.
- 4) A letter must be provided from the City of Fort Lauderdale Public Works Department indicating no objections to the vacation. If any easements are required, legal and easement documents must be provided prior to item being scheduled for City Commission. If any facilities need to be relocated, plans satisfactory to that agency must be approved prior to City Commission submittal.

Contact Information for utilities is as follows:

**City of Fort Lauderdale, Department of Public Works**

Igor Vassiliev, Project Manager II (954) 828-5862

[ivassiliev@fortlauderdale.gov](mailto:ivassiliev@fortlauderdale.gov)

- 5) The resolution approving the vacation of easement shall be recorded in the public records of Broward County within (30) days after adoption.

**GENERAL COMMENTS**

Please consider the following prior to submittal for Planning and Zoning Board review:

- 6) Provide a written response to all Development Review Committee comments within 180 days.
- 7) The following easement documents must be reviewed and approved by City Staff prior to final approval:
  - Attorney's Opinion of Title
  - Easement Deed
  - Survey, Sketch and Legal Description
  - Joinder, Consent, and Partial Release by Mortgagee/Lien Holder


The instructions and templates for these documents may be found at

<https://www.fortlauderdale.gov/departments/sustainable-development/building-services/engineering-forms-and-info> listed under the topic "Dedicated Public Rights of Way and Easements." Please submit these documents electronically to Caroline Yeakel at [CYeakel@fortlauderdale.gov](mailto:CYeakel@fortlauderdale.gov).

- 8) Additional comments may be forthcoming at the Development Review Committee meeting.



# LEGEND

 Subject Site

## UDP-EV22001 - 64 Isla Bahia Dr - Easement Vacation

