



# SANDWICH BOARD SIGN AFFIDAVIT

Rev: 2 | Revision Date: 2/17/2024 | Print Date: 2/17/2024  
I.D. Number: SBSA

**Initial on all lines sign and notarize at the bottom. This information will supersede the approved plans**

*Sandwich signs.* Sandwich signs, including sidewalk, sandwich and movable signs, shall only be permitted in accordance with the following review process and requirements:

1. *Location.* The location of a sandwich sign must comply with the following requirements:

The sandwich sign is:

- \_\_\_a. Located in a place associated with an on-site permitted retail sales, service use or both; and
- \_\_\_b. Located on a paved private walkway in a manner that a minimum five-foot clear pedestrian path on the walkway is maintained at all times and the walkway continues to meet minimum ADA requirements; and
- \_\_\_c. Removed and brought inside a building when there are storm warnings so as not to become a hazard during a storm event; and
- \_\_\_d. Not located within a parking facility, within required landscaping or on public right-of-way or public sidewalk; and
- \_\_\_e. Placed in a location directly abutting the tenant or business for which it is associated; and
- \_\_\_f. Is removed and brought indoors during the hours the business is closed.

2. *Dimensional requirements.* The setbacks, height and size of a sandwich sign shall be as follows:

- \_\_\_a. Maximum of forty-three (43) inches in height; and
- \_\_\_b. Maximum of thirty-six (36) inches in width.

3. *Display characteristics:*

- \_\_\_a. No sandwich sign shall display or incorporate into the graphic display colors identical to or similar to colors used for traffic signalization, direction or control; and
- \_\_\_b. All information advertised must directly relate to the business being conducted in the tenant space for which the sign is associated.

4. *Number.*

\_\_\_One (1) sandwich sign shall be permitted per tenant or business located on a development site.

STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_ day of \_\_\_\_\_, 202\_\_, by \_\_\_\_\_(Name and title of authorized officer) for \_\_\_\_\_ (Name of corporation), a \_\_\_\_\_(whatever type of corporation).

(NOTARY SEAL) \_\_\_\_\_ (Name of Notary Typed, Printed, or Stamped) \_\_\_\_\_ (Signature of Notary Public-State of Florida)

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced

