



Housing Opportunities for Persons with AIDS (HOPWA) Program

Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes

OMB Number 2506-0133 (Expiration Date: 01/31/2021)

The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. Reporting is required for all HOPWA formula grantees. The public reporting burden for the collection of information is estimated to average 41 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

Overview. The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

Table of Contents

PART 1: Grantee Executive Summary

1. Grantee Information
2. Project Sponsor Information
5. Grantee Narrative and Performance Assessment
 - a. Grantee and Community Overview
 - b. Annual Performance under the Action Plan
 - c. Barriers or Trends Overview

PART 2: Sources of Leveraging and Program Income

1. Sources of Leveraging
2. Program Income and Resident Rent Payments

PART 3: Accomplishment Data: Planned Goals and Actual Outputs

PART 4: Summary of Performance Outcomes

1. Housing Stability: Permanent Housing and Related Facilities
2. Prevention of Homelessness: Short-Term Housing Payments
3. Access to Care and Support: Housing Subsidy Assistance with Supportive Services

PART 5: Worksheet - Determining Housing Stability Outcomes

PART 6: Annual Report of Continued Use for HOPWA Facility-Based Stewardship Units (Only)

PART 7: Summary Overview of Grant Activities

- A. Information on Individuals, Beneficiaries and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, PHP, Facility Based Units, Master Leased Units ONLY)
- B. Facility-Based Housing Assistance

Continued Use Periods. Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Report of Continued Project Operation throughout the required use periods. This report is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

Record Keeping. Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household

Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client's case management, treatment and care, in line with the signed release of information from the client.

Operating Year. HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this CAPER must represent a one-year period of HOPWA program operation that coincides with the grantee's program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the CAPER must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this CAPER covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

Final Assembly of Report. After the entire report is assembled, number each page sequentially.

Filing Requirements. Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: at HOPWA@hud.gov. Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7248, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C., 20410.

Definitions

Adjustment for Duplication: Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units	
2b.	Transitional/Short-term Facilities: Received Operating Subsidies	
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year	
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	Adjustment for duplication (subtract)	1
6.	TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)	1

Administrative Costs: Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

Beneficiary(ies): All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

Chronically Homeless Person: An individual or family who : (i) is homeless and lives or resides individual or family who: (i) Is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

Disabling Condition: Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

Facility-Based Housing Assistance: All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

Faith-Based Organization: Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

Grassroots Organization: An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."

HOPWA Eligible Individual: The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

HOPWA Housing Information Services: Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

HOPWA Housing Subsidy Assistance Total: The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent

Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

Household: A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

Housing Stability: The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

In-kind Leveraged Resources: These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

Leveraged Funds: The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

Live-In Aide: A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See *24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide* for additional reference.

Master Leasing: Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

Operating Costs: Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

Outcome: The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

Output: The number of units of housing or households that receive HOPWA assistance during the operating year.

Permanent Housing Placement: A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

Program Income: Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration

requirements on program income at 24 CFR 200.307.

Project-Based Rental Assistance (PBRA): A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.

Project Sponsor Organizations: Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.

SAM: All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.

Short-Term Rent, Mortgage, and Utility (STRMU) Assistance: A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

Stewardship Units: Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

Tenant-Based Rental Assistance (TBRA): TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

Transgender: Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

Veteran: A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Housing Opportunities for Person with AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outputs and Outcomes

OMB Number 2506-0133 (Expiration Date: 01/31/2021)

Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by 24 CFR 574.3.

Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.

1. Grantee Information

HUD Grant Number F-LH-19-F004	Operating Year for this report <i>From (mm/dd/yy) To (mm/dd/yy)</i>			
Grantee Name City of Fort Lauderdale				
Business Address	100 North Andrews Ave			
City, County, State, Zip	Fort Lauderdale	Florida	33301	1016
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-6000319			
DUN & Bradstreet Number (DUNs):	072219595	System for Award Management (SAM): Is the grantee's SAM status currently active? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide SAM Number: 1Y1P2		
Congressional District of Grantee's Business Address	District FL 020			
*Congressional District of Primary Service Area(s)	Districts FL 017 19 20 21 22 23			
*City(ies) and County(ies) of Primary Service Area(s)	Cities: For Lauderdale, Hollywood Pompano Beach and other Cities in Broward County		Counties: Broward County	
Organization's Website Address www.fortlauderdale.gov	Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee Service Area? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section what services maintain a waiting list and how this list is administered. A Waitlist is maintained for the Tenant Based Rental Assistance. Each subrecipient that offers Project Based Rental also maintains a waitlist.			

* Service delivery area information only needed for program activities being directly carried out by the grantee.

2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Broward House, Inc		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency	Stacy Hyde, Chief Executive Officer		
Email Address	Shyde@browardhouse.org		
Business Address	1726 SE 3 rd Avenue		
City, County, State, Zip,	Fort Lauderdale, Broward County, Florida 33316		
Phone Number (with area code)	954-522-4749		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	5-2913416	Fax Number (with area code) 954-522-9357	
DUN & Bradstreet Number (DUNs):	171270358		
Congressional District of Project Sponsor's Business Address	District FL-020 Districts FL-017, 19,20,21,22,23		
Congressional District(s) of Primary Service Area(s)	Districts FL-017, 19,20,21,22,23		
City(ies) and County(ies) of Primary Service Area(s)	Cities: Fort Lauderdale, Hollywood, Pompano Beach, and other surrounding Broward County cities	Counties: Broward County	
Total HOPWA contract amount for this Organization for the operating year	\$3,541,657.00		
Organization's Website Address	www.browardhouse.org		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered. <u>COFL TBRV has a waitlist for eligible clients when vacancies open. Broward House and BRHPC are responsible for maintaining and the list and maintain TBRV program.</u>	

2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Mount Olive Development Corporation		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency		Dr. Rosalind Osgood, President	
Email Address		drosgood@yahoo.com	
Business Address		1530 NW 6 th Street	
City, County, State, Zip,		Fort Lauderdale, Broward County Florida 33311	
Phone Number (with area code)		954-764-6488	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		65-0548855	Fax Number (with area code) 954-525-2235
DUN & Bradstreet Number (DUNs):		152210340	
Congressional District of Project Sponsor's Business Address		District FL-020	
Congressional District(s) of Primary Service Area(s)		Districts FL-017, 19,20,21,22,23	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Fort Lauderdale, Hollywood, Pompano Beach, and other surrounding Broward County cities	Counties: Broward County
Total HOPWA contract amount for this Organization for the operating year		\$551,849.94	
Organization's Website Address		www.modco@modcoares.org	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input checked="" type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered. Accepted applications are kept in a file. As apartments become available or as new apartments are acquired, applicants are advised of vacancies and are placed on a first come first serve basis. Applicants at the greatest risk for homelessness are sometimes given priority.	

2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3.

Use this section to report on organizations involved in the direct delivery of services for client households.

Note: *If any information does not apply to your organization, please enter N/A.*

Project Sponsor Agency Name Broward Regional Health Planning Council		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency		Michael DeLuca, President & CEO	
Email Address		mdelucca@BRHPC.org	
Business Address		200 Oakwood Lane Suite 100	
City, County, State, Zip,		Hollywood Broward County, Florida 33020	
Phone Number (with area code)		954-561-9681	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		59-2274772	Fax Number (with area code) 954-561-9685
DUN & Bradstreet Number (DUNs):		101941052	
Congressional District of Project Sponsor's Business Address		District FL-020 Districts FL-017, 19,20,21,22,23	
Congressional District(s) of Primary Service Area(s)		Districts FL-017, 19,20,21,22,23	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Fort Lauderdale, Hollywood, Pompano Beach, and other surrounding Broward County cities	Counties: Broward County
Total HOPWA contract amount for this Organization for the operating year		\$1,928,737.00	
Organization's Website Address			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered. COFL TBRV has a waitlist for eligible clients when vacancies arise, Broward House and BRHPC are responsible for maintaining and the list and maintain TBRV program.	

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Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Legal Aid Services of Broward County, Inc		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency	Anthony Karrat, Esq, Executive Director		
Email Address	akarrat@legalaid.org		
Business Address	491 North State Road &		
City, County, State, Zip,	Plantation, Broward County, Florida 33317		
Phone Number (with area code)	954-736-2434		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	59-1547191	Fax Number (with area code) 954-736-2482	
DUN & Bradstreet Number (DUNs):	844481478		
Congressional District of Project Sponsor's Business Address	District FL -020		
Congressional District(s) of Primary Service Area(s)	Districts FL-017, 19,20,21,22,23		
City(ies) and County(ies) of Primary Service Area(s)	Cities: Fort Lauderdale, Hollywood, Pompano Beach, and other surrounding Broward County cities	Counties:	
Total HOPWA contract amount for this Organization for the operating year	\$180,000.00		
Organization's Website Address	www.browardlegalaid.org		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

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Note: *If any information does not apply to your organization, please enter N/A.*

Project Sponsor Agency Name Care Resource Community Health Centers, Inc dba Care Resource		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency		Rick Siclari, President and CEO	
Email Address		rsiclari@careresource.org	
Business Address		3510 Biscayne Boulevard	
City, County, State, Zip,		Miami, Dade County, Florida 33137	
Phone Number (with area code)		954-567-7141	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		65-0583089	Fax Number (with area code) 954-565-5624
DUN & Bradstreet Number (DUNs):		829835222	
Congressional District of Project Sponsor's Business Address		District FL-020	
Congressional District(s) of Primary Service Area(s)		Districts FL-017, 19,20,21,22,23	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Fort Lauderdale, Hollywood, Pompano Beach, and other surrounding Broward County cities	Counties: Broward County
Total HOPWA contract amount for this Organization for the operating year		\$262,000.00	
Organization's Website Address		www.careresource.org	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

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Note: *If any information does not apply to your organization, please enter N/A.*

Project Sponsor Agency Name Sunshine Social Services dba SunServe		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency	Gary Hensley		
Email Address	ghensley@sunserve.org		
Business Address	2312 Wilton Drive		
City, County, State, Zip,	Wilton Manors, Broward County, FL 33305		
Phone Number (with area code)	954-764-5150		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	01-0582371	Fax Number (with area code) 954-764-5143	
DUN & Bradstreet Number (DUNs):	078654560		
Congressional District of Project Sponsor's Business Address	District FL-022		
Congressional District(s) of Primary Service Area(s)	Districts FL-017, 19,20,21,22,23		
City(ies) and County(ies) of Primary Service Area(s)	Cities: Fort Lauderdale, Hollywood, Pompano Beach, and other surrounding Broward County cities	Counties:	
Total HOPWA contract amount for this Organization for the operating year	\$328,000.00		
Organization's Website Address	www.sunserve.org		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

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Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Groupware Technologies, Inc		Parent Company Name, if applicable N/A	
Name and Title of Contact at Project Sponsor Agency	Bret Ballinger		
Email Address	bret.ballinger@grouptech.com		
Business Address	10437 Innovation Drive		
City, County, State, Zip,	Wauwatosa, Milwaukee, Wisconsin 53222		
Phone Number (with area code)	414-454-0161		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	39-1777873	Fax Number (with area code) 414-454-0162	
DUN & Bradstreet Number (DUNs):	88-455-2654		
Congressional District of Project Sponsor's Business Address	District WI-04		
Congressional District(s) of Primary Service Area(s)	Districts FL-017, 19,20,21,22,23		
City(ies) and County(ies) of Primary Service Area(s)	Cities: Fort Lauderdale, Hollywood, Pompano Beach, and other surrounding Broward County cities	Counties:	
Total HOPWA contract amount for this Organization for the operating year	\$70,000.00		
Organization's Website Address	www.providecm.com		
Is the sponsor a nonprofit organization? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

5. Grantee Narrative and Performance Assessment

a. Grantee and Community Overview

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

The City of Fort Lauderdale is an entitlement municipality that serves as the HOPWA grantee for Broward County Florida. The City partners with Project Sponsors and engages with Broward County's HIV Planning Council, Broward County Health Department, The City's Community Services Board, and other Stakeholders to develop programs that meet the needs of HOPWA eligible individuals and households.

The Community Services Board's (CSB) role is to serve as an advisory board to the City Commission for the HOPWA program. The scope of the CSB includes reporting funding and program recommendations to the City Commission. The Board is required to meet as often as required but not less than ten times per year. The Board is comprised of a representative from Broward County's Ryan White program, an HIV Community Advocate, a member of the local Public Housing Authority, and other representatives as appointed from each commission district.

The programs currently offered via Project Sponsors are as follows:

- Temporary Emergency Hotel Voucher (TEHV)
- Permanent Housing Placement (PHP)
- Short-term Rent Mortgage Utility Assistance
- Facility Based Housing (FAC)
- Project Based Master Lease (Shared Housing Pilot)
- Project Based Rental Assistance (PBR)
- Tenant Based Rental Assistance (TBRA)
- Legal Services

Temporary Emergency Hotel Voucher (TEHV): TEHV is a program designed to bridge a gap for individuals and families that are moving into permanent housing. In instances where permanent housing has been identified but is not ready for immediate move in, eligible individuals with no alternative temporary housing options can utilize this benefit. This program also supports households that do not have a habitable place to stay while they conduct the search for permanent housing. The program is limited to sixty days in a six-month period and as such participants must be actively searching for permanent housing or have already identified and secured a lease. Participants in this program are required to have an exit strategy that typically takes the form of a lease agreement for their permanent housing unit or concrete plans to obtain a lease or other permanent living arrangements.

In recent times, the program has seen an increased demand for emergency housing via hotel vouchers. This increase can be attributed to several factors. These factors include high housing cost, limited available housing stock, a preference of property owners for Air BNB rentals, and low wages, among other reasons. In direct response to this trend, the program developed a pilot project-based master lease shared housing concept.

About the Model

The master lease was a 4-bedroom house with 2½ baths, 1 kitchen, 2 dining areas, and 2 living room spaces. The facility housed four persons at a time. Each person had a private sleeping area equipped with a small refrigerator and pantry. The shared spaces were the bathrooms, kitchen, dining areas, and living room space. The program provided a part-time person to clean the shared spaces.

The shared housing model was intended to provide more affordable housing options that would be cost effective for clients and allow a longer time to conduct housing searches or find additional employment. The program found that this model was only effective for seniors but did not work well for younger clients. Older clients between the ages of 55-70 were more successful in this housing model. They exhibited the social and interpersonal skills necessary to co-exist in a shared space. For the fiscal year the house served 11 individuals for a total cost of \$61,000.00. This cost includes the cost of the master lease, a part time caretaker, and a part time housing case manager.

Lessons learned and successes

This model is effective for the older population but ineffective for millennials and generation X. The millennials and Gen X had constant interpersonal conflicts and the need for more intensive case management. The baby boomer population exhibited stronger conflict resolution skills and often resolved conflict with no intervention.

Four out of 11 persons served in the pilot program move to self-sufficiency. Three are living in their own apartments with no ongoing subsidy. One of three is master's degree-educated individual who found a good paying job, rented his own apartment, and has enrolled in a Ph.D. program. This person is also participating in the first-time home buyers' class with the hope of purchasing a home in the future. The fourth person has moved to a non-HOPWA subsidized facility for persons with a persistent mental health diagnosis. Of the remaining seven, one opted to go back to homelessness indicating that he could not live his life with rules, one moved to a HOPWA Project Based Rental, and the other five are living with friends or relatives

Most HOPWA-eligible persons who face homelessness and could benefit from this model are millennials. In interviewing one millennial who participated in the pilot program this is what he had to say: "The concept could work but the housemates would have to be a more homogenous group. It did not work for me because there was a vast age gap between me and my house mates. We had nothing in common and so they found everything I did to be bothersome."

Fiscal Year 2019-2020 brought with it the Novel Coronavirus Pandemic COVID-19. This pandemic has changed the face of HOPWA service delivery for the foreseeable future. The U.S. Department of Housing and Urban Development (HUD) provides additional HOPWA funds to prepare for and respond to COVID-19. However, a response was needed well in advance of when these funds became available. Service providers must quickly retool to provide services remotely and minimize disruption to the service continuum.

As the pandemic unfolded, the needs of the HOPWA community became more complex for providers as well as clients. Staff at provider agencies were themselves impacted by the virus and could not see clients. To hire new employees and get them trained on delivering HOPWA services was a daunting challenge. Providers became creative and reached out to past employees and offered them temporary jobs. To the benefit of the program, some of these employees accepted. The ability to access the services of past employees was a lifeline that was available at a crucial time. It prevented the interruption of service and care.

For this fiscal year, the City contracted with the following project sponsors to administer and provide the following programs:

Broward House, Inc. Assisted Living Facility, Substance Abuse Housing, Project-Based Rental Assistance, Tenant Based Rental Voucher Programs and Facility Rehabilitation.

Broward Regional Health Planning Council, Inc. (BRHPC) provides Short-term, Rent, Mortgage and Utilities (STRMU), and Permanent Housing Placement (PHP), Temporary Emergency Hotel Voucher (TEHV), and Tenant Based Rental Assistance.

Care Resource Community Health Centers, Inc dba Care Resource provides Housing Case Management.

Legal Aid Services of Broward County, Inc provides individual and community education, outreach, legal advice and/or direct legal representation to clients who have viable legal issues or defenses to maintain housing stability.

Mount Olive Development Corporation (MODCO) Project-Based Rental Assistance.

Sunshine Social Services, Inc provides Housing Case Management.

Groupware Technologies, Inc., provides the development, implementation, and management of the Homeless Management Information System – Provide Enterprise, ensuring coordinated housing and care within our HIV/AIDS services continuum.

The City also purchased access to the Go Section 8 data base for providers to conduct rent reasonableness certification and housing information search.

These housing services provide linkages to supportive service arrangements with other HIV/AIDS-related service providers, which focuses our efforts while maximizing our resources. The City, through its Community Development Division, continues to administer the HOPWA grant program.

City of Fort Lauderdale
Housing and Community Development
914 W. Sistrunk Blvd Suite 103
Fort Lauderdale, FL 33311
954-828-4775

Special initiatives for the upcoming Fiscal Year

The City participated in several focus groups during FY 19-20. A recurring need that surfaced was the need to have case managers that were trauma informed.

b. Annual Performance under the Action Plan

Provide a narrative addressing each of the following four items:

1. Outputs Reported. Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

The shadow of uncertainty that was cast by the Modernization Act made planning for Community needs very challenging. A top priority of the City is to increase affordable housing options through the City as well as the County for HOPWA-eligible low-income households.

HOPWA funds were distributed in a manner consistent with the City's Consolidated Plan by ensuring that there was a variety of services that households could access.

Temporary Emergency Hotel Voucher (TEHV). The goal for the program was to serve a minimum of 20 individuals.

Permanent Housing Placement (PHP)

Short-term Rent Mortgage and Utility Assistance

Facility Based Housing (FAC)

Project Based Master Lease (Shared Housing Pilot)

Project Based Rental Assistance (PBR)

Tenant Based Rental Assistance (TBRA)

Legal Services

2. Outcomes Assessed. Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

Specific program performance overview.

Broward County continues to be a desirable area in which to reside. Despite the high housing cost and shrinking affordable housing stock, Broward County continues to see a consistent flow of individuals who are HIV positive relocating to the area and seeking housing assistance. These persons are often seeking warmer climate for better health outcomes. This had a direct correlation on the program exceeding the Permanent Housing Placement PHP goal of serving ninety (90) households. The PHP program served one hundred seventeen (117).

A similar level of success was not achieved for the Tenant-Based Rental Assistance (TBRA). The program projected serving two hundred sixty-six households (266) but fell short of this goal by seventy-eight (78). There were multiple factors that contributed to this. There was expectation of receiving additional funds from the State of Florida which did not materialize. Secondly, with the uncertainty of an ongoing funding source to support new TBRA clients, project sponsors held back on adding new households until the final funding level through the HOPWA Modernization Act is determined.

The Short-Term Rent Mortgage and Utility (STRMU) program also fell short of the project goals. This is directly attributed to the COVID-19 pandemic, as many of the STRMU applicants met the eligibility criteria for HOPWA CARES Act and were served under that program.

Having a single data base for both HOPWA and Ryan White participants has given the City the unique advantage of tracking health outcomes of persons who are housed and in care. For 2019-2020 all persons that received financial assistance and maintained contact with a case manager also reflected suppressed viral loads and were also retained in care. This data supports the theory that stable housing equates to good health outcomes. Approximately 92% of persons who maintained contact with a Housing Case Manager (HCM) also reflected stable and consistent medical care.

Data integrity continues to be a challenge of non-HOPWA qualifying household members. The City plans to combat this by continued training of the case management project sponsors. The program continues to see incomplete household demographic data, which has a direct correlation on our ability to capture complete data on HOPWA household members. The training will focus on the importance of capturing the data for household members and not just the qualifying beneficiary.

3. Coordination. Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

The City continues to collaborate with Broward County's HIV Planning Council and holds an active seat. Other collaborative partners include the State of Florida Health Department, HOPWA Project Sponsor, Community Advocates, and HOPWA beneficiaries. The City has partnered with Broward County's Ryan White office conduct focus groups in assessing the role of housing in ending the HIV epidemic.

4. Technical Assistance. Describe any program technical assistance needs and how they would benefit program beneficiaries.

The City has a strong interest in investing HOPWA funding in mixed use housing developments. Obtaining appropriate and specific guidance has been a challenge.

The City would like to participate in mixed use affordable housing development. Examples of other areas that have successfully used HOPWA funding as incentive for developers in mixed use affordable housing developments would be helpful. How is unit set-aside established without disclosing health information?

c. Barriers and Trends Overview

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program's ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program's ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

Broward County continues to work to overcome the barriers of lack of affordable housing stock, high rent cost, and State regulations that are in favor of landlords and not tenants. In a study conducted by Florida International University, Metropolitan Center, June 2019, another barrier identified was low or depressed wages. The study identified the median household income for Broward County as \$54,895.00 and indicated that households were more than 40% rent burdened. The cost of high rents, HUD-established fair Market Rents, which are often very low, and regulations that strongly favor landlords often make it difficult to house clients.

On the Client side: factors such as poor work history, criminal misdemeanors, and inadequate income make it difficult for them to secure leases. The program has attempted circumvent these barriers by master leasing housing units. This has proven to be a very expensive model and does not house as many clients as could be housed using a TBRA model.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed and provide any other information important to the future provision of services to this population.

For FY 2019-2020 the HOPWA program tried a shared housing model in response to the rising cost of housing and the limited stock of affordable housing units. This pilot project revealed two important areas that the City will address by incorporating these elements in the next RFP cycle: 1. There is need to have trauma-informed case management as part of the care continuum. 2. There is a need to re-invent the housing model that supports the lifestyle of a cross-generational population.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

Focus Groups were conducted during the Fiscal Year specific to HOPWA and housing affordability in Broward County and the role of housing in ending the epidemic. The information will be made available to the public soon.

End of PART 1

PART 2: Sources of Leveraging and Program Income

1. Sources of Leveraging

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.

A. Source of Leveraging Chart

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
Public Funding			
Ryan White-Housing Assistance			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other	\$873,646.00 \$798,877.00 \$61,791,441.00 0 \$5,544,515.00 \$1,786,204.00	Part A CIED Part A HICP ADAP Mental Health OP Ambulatory	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Housing Choice Voucher Program			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Continuum of Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public: FEMA	\$11,129.21	Food and Rent Assistance	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public: Broward Behavioral Health Coalition, State Funding	\$146,333.00	HIV Mental Health	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
3Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support

Private Funding			
Grants	\$18,930.00	Rent Assistance	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
In-kind Resources			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private: Dinning Out for Life, Smart Ride, AIDS Walk & Other Pvt Donations	\$154,000.00	FAC Bed Linen	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Private: Florida AIDS Walk	\$80,000.00	General Program Support	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Funding			
Grantee/Project Sponsor (Agency) Cash	\$160,000.00	City's General Funds	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord	\$531,665.24		
TOTAL (Sum of all Rows)	\$71,896,740.45		

2. Program Income and Resident Rent Payments

In Section 2, Chart A, report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).

A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	
2.	Resident Rent Payments made directly to HOPWA Program	
3.	Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)	

B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	
3.	Total Program Income Expended (Sum of Rows 1 and 2)	

End of PART 2

PART 3: Accomplishment Data Planned Goal and Actual Outputs

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

1. HOPWA Performance Planned Goal and Actual Outputs

HOPWA Performance Planned Goal and Actual		[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
HOPWA Housing Subsidy Assistance		[1] Output: Households				[2] Output: Funding	
1.	Tenant-Based Rental Assistance	266	188			\$2,161,975.61	\$2,111,565.76
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units (Households Served)	90	107			\$920,981.64	\$650,620.26
2b.	Transitional/Short-term Facilities: Received Operating Subsidies/Leased units (Households Served) (Households Served)	108	140			\$1,441,940.41	\$1,365,216.74
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year (Households Served)					0	0
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year (Households Served)					0	0
4.	Short-Term Rent, Mortgage and Utility Assistance	230	200			\$477,735.10	\$410,194.52
5.	Permanent Housing Placement Services	90	117			\$275,060.22	\$254,700.48
6.	Adjustments for duplication (subtract)	0	18				
7.	Total HOPWA Housing Subsidy Assistance (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)	784	734			\$5,277,692.98	\$4,792,297.76
Housing Development (Construction and Stewardship of facility based housing)		[1] Output: Housing Units				[2] Output: Funding	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)	0				0	0
9.	Stewardship Units subject to 3- or 10- year use agreements	0					
10.	Total Housing Developed (Sum of Rows 8 & 9)	0	0	0	0	0	0
Supportive Services		[1] Output: Households				[2] Output: Funding	
11a.	Supportive Services provided by project sponsors that also delivered HOPWA housing subsidy assistance	784	734			\$447,910.13	\$439,833.35
11b.	Supportive Services provided by project sponsors that only provided supportive services.	1200	1031			\$734,179.07	\$712,612.97
12.	Adjustment for duplication (subtract)	300	356				
13.	Total Supportive Services (Columns a – d equals the sum of Rows 11 a & b minus Row 12; Columns e and f equal the sum of Rows 11a & 11b)	1684	1409			\$1,182,089.20	\$1,152,446.32
Housing Information Services		[1] Output: Households				[2] Output: Funding	
14.	Housing Information Services	1684	1409			\$73,000.00	\$47,930.00
15.	Total Housing Information Services	1684	1409			73,000.00	\$47,930.00

Grant Administration and Other Activities		[1] Output: Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources						
17.	Technical Assistance (if approved in grant agreement)						
18.	Grantee Administration (maximum 3% of total HOPWA grant)					\$215,340.00	\$212,463.00
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					\$371,506.80	\$315,615.09
20.	Total Grant Administration and Other Activities (Sum of Rows 16 – 19)					\$586,846.80	\$528,078.09
Total Expended							
						[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)					\$7,119,628.98	\$6,520,752.17

2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

Data check: Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services		
3.	Case management	1765	\$977,175.52
4.	Child care and other child services		
5.	Education		
6.	Employment assistance and training		
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services	239	\$175,270.80
9.	Life skills management (outside of case management)		
10.	Meals/nutritional services		
11.	Mental health services		
12.	Outreach		
13.	Transportation		
14.	Other Activity (if approved in grant agreement). Specify:		
15.	Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)	2004	
16.	Adjustment for Duplication (subtract)	595	
17.	TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)	1409	\$1,152,446.32

3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the amount of STRMU funds expended to support direct program costs such as program operation staff.

Data Check: The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

Data Check: The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g, equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	200	\$410,194.52
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	6	\$28,587.51
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	0	
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	192	\$379,153.57
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	0	
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	2	\$2,453.44
g.	Direct program delivery costs (e.g., program operations staff time)		

End of PART 3

Part 4: Summary of Performance Outcomes

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

Data Check: The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)
A. Permanent Housing Subsidy Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Tenant-Based Rental Assistance	188	167	1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	1	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	3	
			6 Institution	1	
			7 Jail/Prison		Unstable Arrangements
			8 Disconnected/Unknown	8	
			9 Death	8	
Permanent Supportive Housing Facilities/ Units	107	89	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	3	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	4	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	3	
			6 Institution	0	
			7 Jail/Prison	1	Unstable Arrangements
			8 Disconnected/Unknown	5	
			9 Death	2	

B. Transitional Housing Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Transitional/ Short-Term Housing Facilities/ Units	140	57	1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing	16	Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing	32	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	1	
			6 Institution	0	
			7 Jail/Prison	0	Unstable Arrangements
			8 Disconnected/unknown	33	
			9 Death	1	

B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months

Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Subsidy Assistance)

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor's best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a, report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b, report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

Data Check: The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

Data Check: The sum of Column [2] should equal the number of households reported in Column [1].

Assessment of Households that Received STRMU Assistance

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
200	Maintain Private Housing without subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	49	<i>Stable/Permanent Housing (PH)</i>
	Other Private Housing without subsidy (e.g. client switched housing units and is now stable, not likely to seek additional support)	10	
	Other HOPWA Housing Subsidy Assistance	0	
	Other Housing Subsidy (PH)	1	
	Institution (e.g. residential and long-term care)	0	
	Likely that additional STRMU is needed to maintain current housing arrangements	0	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)	0	
	Temporary/Non-Permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)	5	
	Emergency Shelter/street	1	<i>Unstable Arrangements</i>
	Jail/Prison	0	
	Disconnected	134	
	Death	0	<i>Life Event</i>
	1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).		
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			7

The reported STRMU outcomes may not be a true reflection of reality. Case Managers often uses the easiest route to close case files. This will be addressed through training and intensive monitoring of the data quality being entered for discharge clients

Section 3. HOPWA Outcomes on Access to Care and Support

1a. Total Number of Households

Line [1]: For project sponsors that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c to adjust for duplication among the service categories and Row d to provide an unduplicated household total.

Line [2]: For project sponsors that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

Note: These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b below.

Total Number of Households	
1. For Project Sponsors that provided HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	752
b. Case Management	734
c. Adjustment for duplication (subtraction)	752
d. Total Households Served by Project Sponsors with Housing Subsidy Assistance (Sum of Rows a and b minus Row c)	734
2. For Project Sponsors did NOT provide HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded service:	
a. HOPWA Case Management	1031
b. Total Households Served by Project Sponsors without Housing Subsidy Assistance	1031

1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report the number of households that demonstrated access or maintained connections to care and support within the operating year.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report the number of households that demonstrated improved access or maintained connections to care and support within the operating year.

Note: For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	734	1031	Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	734	1031	Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	734	672	Access to Health Care
4. Accessed and maintained medical insurance/assistance	641	586	Access to Health Care
5. Successfully accessed or maintained qualification for sources of income	607	853	Sources of Income

Chart 1b, Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> MEDICAID Health Insurance Program, or use local program name MEDICARE Health Insurance Program, or use local program name | <ul style="list-style-type: none"> Veterans Affairs Medical Services AIDS Drug Assistance Program (ADAP) State Children's Health Insurance Program (SCHIP), or use local program name | <ul style="list-style-type: none"> Ryan White-funded Medical or Dental Assistance |
|--|--|--|

Chart 1b, Row 5: Sources of Income include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> • Earned Income • Veteran’s Pension • Unemployment Insurance • Pension from Former Job • Supplemental Security Income (SSI) 	<ul style="list-style-type: none"> • Child Support • Social Security Disability Income (SSDI) • Alimony or other Spousal Support • Veteran’s Disability Payment • Retirement Income from Social Security • Worker’s Compensation 	<ul style="list-style-type: none"> • General Assistance (GA), or use local program name • Private Disability Insurance • Temporary Assistance for Needy Families (TANF) • Other Income Sources
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1c. Households that Obtained Employment

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

Note: This includes jobs created by this project sponsor or obtained outside this agency.

Note: Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.

Categories of Services Accessed	[1 For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	43	34

End of PART 4

PART 5: Worksheet - Determining Housing Stability Outcomes (optional)

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

Permanent Housing Subsidy Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6)	Temporary Housing (2)	Unstable Arrangements (1+7+8)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)				
Permanent Facility-based Housing Assistance/Units				
Transitional/Short-Term Facility-based Housing Assistance/Units				
Total Permanent HOPWA Housing Subsidy Assistance				
Reduced Risk of Homelessness: Short-Term Assistance	Stable/Permanent Housing	Temporarily Stable, with Reduced Risk of Homelessness	Unstable Arrangements	Life Events
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)				
Total HOPWA Housing Subsidy Assistance				

Background on HOPWA Housing Stability Codes
Stable Permanent Housing/Ongoing Participation

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

Temporary Housing

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

Unstable Arrangements

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

Life Event

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

Tenant-based Rental Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Permanent Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Transitional/Short-Term Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Tenure Assessment. A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

STRMU Assistance: Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

End of PART 5

PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY) N/A

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

Note: See definition of Stewardship Units.

1. General information

HUD Grant Number(s)	Operating Year for this report <i>From (mm/dd/yy) To (mm/dd/yy)</i> <input type="checkbox"/> Final Yr. <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name	Date Facility Began Operations (mm/dd/yy)

2. Number of Units and Non-HOPWA Expenditures

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

3. Details of Project Site

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> <i>Yes, protect information; do not list</i> <input type="checkbox"/> <i>Not confidential; information can be made available to the public</i>
If the site is not confidential: Please provide the contact information, phone, email address/location, if business address is different from facility address	

End of PART 6

Part 7: Summary Overview of Grant Activities**A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).

Section 1. HOPWA-Eligible Individuals Who Received HOPWA Housing Subsidy Assistance**a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

Individuals Served with Housing Subsidy Assistance	Total
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	734

Chart b. Prior Living Situation

In Chart b, report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

Data Check: *The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a above.*

Category		Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	560
New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	4
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	0
4.	Transitional housing for homeless persons	19
5.	Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)	23
6.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	0
7.	Psychiatric hospital or other psychiatric facility	0
8.	Substance abuse treatment facility or detox center	2
9.	Hospital (non-psychiatric facility)	3
10.	Foster care home or foster care group home	0
11.	Jail, prison or juvenile detention facility	0
12.	Rented room, apartment, or house	79
13.	House you own	5
14.	Staying or living in someone else's (family and friends) room, apartment, or house	23
15.	Hotel or motel paid for without emergency shelter voucher	1
16.	Other	9
17.	Don't Know or Refused	29
18.	TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)	734

c. Homeless Individual Summary

In Chart c, indicate the number of eligible individuals reported in Chart b, Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c do not need to equal the total in Chart b, Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	5	5

Section 2. Beneficiaries

In Chart a, report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (*as reported in Part 7A, Section 1, Chart a*), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

Note: See definition of HOPWA Eligible Individual

Note: See definition of Transgender.

Note: See definition of Beneficiaries.

Data Check: The sum of each of the Charts b & c on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a, Row 4 below.

a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a)	734
2. Number of ALL other persons diagnosed as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	0
3. Number of ALL other persons NOT diagnosed as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefitted from the HOPWA housing subsidy	236
4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1, 2, & 3)	970

b. Age and Gender

In Chart b, indicate the Age and Gender of all beneficiaries as reported in Chart a directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a, Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a, Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E, equals the total number of beneficiaries reported in Part 7, Section 2, Chart a, Row 4.

		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
1.	Under 18	0	2		0	2
2.	18 to 30 years	30	32		0	62
3.	31 to 50 years	149	110	7	0	266
4.	51 years and Older	250	149	5	0	404
5.	Subtotal (Sum of Rows 1-4)	429	293	12	0	734
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
6.	Under 18	59	61	0	0	120
7.	18 to 30 years	31	25	0	0	56
8.	31 to 50 years	11	16	0	0	27
9.	51 years and Older	21	12	0	0	33
10.	Subtotal (Sum of Rows 6-9)	122	114	0	0	236
Total Beneficiaries (Chart a, Row 4)						
11.	TOTAL (Sum of Rows 5 & 10)	551	407	12		970

c. Race and Ethnicity*

In Chart c, indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a, Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a, Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a, Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a, Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native			2	0
2.	Asian			0	0
3.	Black/African American	469	5	202	1
4.	Native Hawaiian/Other Pacific Islander				0
5.	White	260	67	25	18
6.	American Indian/Alaskan Native & White	1			0
7.	Asian & White	1			0
8.	Black/African American & White	2		2	0
9.	American Indian/Alaskan Native & Black/African American	0			0
10.	Other Multi-Racial	1		5	0
11.	Column Totals (Sum of Rows 1-10)	734	72	236	19
Data Check: Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a, Row 4.					

*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

Section 3. Households**Household Area Median Income**

Report the income(s) for all households served with HOPWA housing subsidy assistance.

Data Check: The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

Note: Refer to <https://www.huduser.gov/portal/datasets/il.html> for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	551
2.	31-50% of area median income (very low)	139
3.	51-80% of area median income (low)	44
4.	Total (Sum of Rows 1-3)	734

2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria: **N/A**

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

Note: The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

3a. Check one only

- Permanent Supportive Housing Facility/Units
 Short-term Shelter or Transitional Supportive Housing Facility/Units

3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units: Broward House

Type of housing facility operated by the project sponsor	Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
	SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a. Single room occupancy dwelling						
b. Community residence						
c. Project-based rental assistance units or leased units						
d. Other housing facility Specify: ALF	53(houses 2 or 3 persons per unit)					

4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based, or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing	Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a. Leasing Costs		
b. Operating Costs	140	\$1,365,216.74
c. Project-Based Rental Assistance (PBRA) or other leased units		
d. Other Activity (if approved in grant agreement) Specify:		
e. Adjustment to eliminate duplication (subtract)		
f. TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	140	\$1,365,216.74

3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

Note: The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

3a. Check one only

- Permanent Supportive Housing Facility/Units
 Short-term Shelter or Transitional Supportive Housing Facility/Units

3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units: **Broward House**

Type of housing facility operated by the project sponsor		Total Number of <u>Units</u> in use during the Operating Year Categorized by the Number of Bedrooms per Units				
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm
a.	Single room occupancy dwelling					
b.	Community residence					
c.	Project-based rental assistance units or leased units	4	46	23	1	
d.	Other housing facility <u>Specify: ALF</u>					

4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based, or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs	74	\$336,856.83
c.	Project-Based Rental Assistance (PBRA) or other leased units		
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	74	\$336,856.83

3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

Note: The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

3a. Check one only

- Permanent Supportive Housing Facility/Units
 Short-term Shelter or Transitional Supportive Housing Facility/Units

3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units: Mount Olive Development Corporation

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units				
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm
a.	Single room occupancy dwelling	0				
b.	Community residence					
c.	Project-based rental assistance units or leased units	1	12	10	1	
d.	Other housing facility Specify: ALF					

4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based, or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs	33	\$313,763.43
c.	Project-Based Rental Assistance (PBRA) or other leased units		
d.	Other Activity (if approved in grant agreement) Specify:		
e.	Adjustment to eliminate duplication (subtract)		
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	33	\$ 313,763.43

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Housing and Community Development (HCD) Division's responsibilities include the administration, management, and implementation of Department of Housing and Urban Development (HUD) and state grant funded programs via the Florida Housing Finance corporation conduit. These programs include Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Neighborhood Stabilization Program (NSP) Housing Opportunities for Persons with HIV/AIDS (HOPWA), and the State Housing Initiatives Partnership (SHIP). These programs are used to enhance the quality of life for low/moderate income households within the City of Fort Lauderdale. Grant year 2019/ Fiscal year 2020 saw the outbreak of the COVID-19 pandemic. The pandemic presented many challenges to service delivery but there were also opportunities to create programs that addressed the needs of the City's most vulnerable .

One of the City's goal is to build a thriving and inclusive community of neighborhoods. This goal is accomplished by preserving, stabilizing, and increasing the affordable housing stock in the City of Fort Lauderdale through our Housing Rehabilitation/Replacement, Purchase Assistance Programs and Community Based Development Organization (CHDO) partnerships.

FY 2019-2020 Major Accomplishments

The City established performance outcomes for what has been identified as the Housing and Community Development core Processes in alignment with the City Commission's priority of expanding affordable housing options.

The Housing and Community Development Division utilizes CDBG, HOME, SHIP and the City's local housing trust funds to achieve the desired outcomes.

The CDBG and HOME programs work to ensure decent affordable housing, provide services to the most vulnerable in our communities, and create jobs through the expansion and retention of businesses. CDBG is an important tool for helping local governments tackle serious challenges especially in the midst of disasters such as the COVID-19 pandemic .

The CDBG program has made a difference in the lives of hundreds of people in the Fort Lauderdale Community.

The City uses CDBG to fund activities that include the following:

- Public facilities improvements
- Rehabilitation activities
- Public service activities
- Capital projects
- Fair housing activities
- Americans with Disability Act (ADA) compliant Community Investment Projects (CIP) throughout the City

HOME funds are used for :

- First time homebuyers purchase assistance
- Owner occupied residential repairs
- Tenant Based Rental Assistance
- Residential construction being undertaken by CHDOs

Notable accomplishments for CDBG and HOME

- Projects of significance included: soft cost associated with the addition of a teen center to the Boys and Girls Club and annual asphalt and sidewalk improvements in CDBG eligible communities
- City partnered with a local CHDO to complete major rehabilitation on a blighted located at 1425 NW 3rd Street Fort Lauderdale 33311. The project is schedule to receive the NCD A Audrey Nelson Award Certificate of Distinction
- Rapid response rent assistance program was created to prevent homelessness of household that loss income due to COVID-19 pandemic
- Expansion of shelter bed by means of hotel vouchers to move the unsheltered from the streets during the COVID-19 pandemic

Emergency Small Business Program was created to ensure that business could stay afloat during the pandemic.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and

explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Capital Projects	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	200	100.00%	N/A	N/A	N/A
Capital Projects	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	3	0	0.00%	N/A	N/A	N/A
Capital Projects	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Other	Other	0	0		1000	1000	100.00%
Coronavirus preparation and response	Homeless Small Business Incentive	CDBG: \$ / HOPWA: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	100	188	188.00%	N/A	N/A	N/A

Coronavirus preparation and response	Homeless Small Business Incentive	CDBG: \$ / HOPWA: \$ / HOME: \$	Homeless Person Overnight Shelter	Persons Assisted	100	114	114.00%	N/A	N/A	N/A
Coronavirus preparation and response	Homeless Small Business Incentive	CDBG: \$ / HOPWA: \$ / HOME: \$	Homelessness Prevention	Persons Assisted	50	0	0.00%	N/A	N/A	N/A
Coronavirus preparation and response	Homeless Small Business Incentive	CDBG: \$ / HOPWA: \$ / HOME: \$	Businesses assisted	Businesses Assisted	40	12	30.00%	N/A	N/A	N/A
Coronavirus preparation and response	Homeless Small Business Incentive	CDBG: \$ / HOPWA: \$ / HOME: \$	Housing for People with HIV/AIDS added	Household Housing Unit	100	0	0.00%	N/A	N/A	N/A
HOPWA Services	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	HOPWA: \$	Housing for People with HIV/AIDS added	Household Housing Unit	314	188	59.87%	N/A	N/A	N/A
HOPWA Services	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	HOPWA: \$	HIV/AIDS Housing Operations	Household Housing Unit	686	0	0.00%	1000	1600	160.00%

Housing Rehabilitation	Affordable Housing	CDBG: \$ / HOPWA: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	5	5	100.00%	30	16	53.33%
Public Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	650	613	94.31%	100	88	88.00%
Public Services	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	700	116	16.57%	N/A	N/A	N/A
Purchase Assistance	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	0	1		8	9	112.50%
Purchase Assistance	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	5	5	100.00%	N/A	N/A	N/A

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Community Development Block Grant funds were used in a variety of ways to address the priorities listed in the plan as

Affordable Housing: The City established a minor home repair program that focused on low income families who were at risk for losing their homes due to safety and habitability issues

Home in this category were retrofitted with new roofs that were brought up to current code standards making the property safe and Habitable.

Other home hardening efforts were undertaken such as impact resistant windows and hurricane strength outer doors.

Public Services

The City offered a variety of public services to meet various needs in the community such as: Programs to aid home bound seniors, support homeless shelters, domestic violence shelters and programs to assist the physically disabled improve their independence

Capital Improvement: project included the removal of architectural barriers on public facilities, sidewalk, and street improvements in CDBG eligible areas.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Describe the families assisted (including the racial and ethnic status of families assisted 91.520(a))

	CDBG	HOME	HOPWA
Race:			
White	62	4	0
Black or African American	1874	26	0
Asian	6	0	0
American Indian or American Native	5	0	0
Native Hawaiian or Other Pacific Islander	22	0	0
Total	1969	30	0
Ethnicity:			
Hispanic	5	0	0
Not Hispanic	1964	30	0

Narrative

95% of the households served with CDBG funds are black or Africa American. They are also residing in the NW corridor of the City which is also defined at the Neighborhood Revitalization Strategy Area of the City . This area is home to the highest concentration of low-income census tracts. 85 % of the HOME funds expended was also served a similar demographic.

HOPWA demographic data can be found in the full HOPWA caper attached and represents a county wide effort.

CR-15 - Resources and Investments 91.520(a)**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,754,051	1,111,120
HOME	public - federal	630,675	216,881
HOPWA	public - federal	7,177,985	4,729,846

Table 3 - Resources Made Available**Narrative**

HOPWA expenditures are reflective of grant year 2019 only. The attached HOPWA CAPER is reflective of funding from prior grant years that were expended in 2019

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Broward County	100	100	Local County
CITY OF FORT LAUDERDALE	75	75	
NEIGHBORHOOD REVITALIZATION STRATEGY AREA	30	30	

Table 4 – Identify the geographic distribution and location of investments**Narrative**

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City leveraged State Incentive Partnerships program to satisfy the HOME match requirements. Grant year 2019 two Major rehabilitation projects were completed that benefited low-income house holds

Projects RS 17-021 and RS 17-006

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	14,613,990
2. Match contributed during current Federal fiscal year	119,185
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	14,733,174
4. Match liability for current Federal fiscal year	63,346
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	14,669,828

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	222,540	0	0	194,071	0	28,469
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	581	454
Number of Non-Homeless households to be provided affordable housing units	1,360	1,644
Number of Special-Needs households to be provided affordable housing units	1	1
Total	1,942	2,099

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	950	804
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	9	8
Number of households supported through Acquisition of Existing Units	1	9
Total	960	821

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The COVID-19 Pandemic created some challenges as well as opportunities. The program goals were not met however many residents were assisted through COVID-19 funding sources due to the economic shift that occurred because of the Pandemic. These numbers will be reported under COVID-19 resources.

The City funded a homeless initiative public service program to expand shelter capacity and provided shelter for 116 homeless persons during the Pandemic. These persons were transitioned from the COVID=19 Temporary shelter to more stable living situations as follows:

Family Reunification 1

Permanent Housing 1

Transitional Housing 33

Florida Majority Group 31

Salvation Army 50

These Numbers are not included in the Homeless assistance reported in the table above.

Discuss how these outcomes will impact future annual action plans.

These outcomes will require the City to create more housing program that offer long-term support toward the cost of rent. The City has made necessary amendments to its consolidated and annual action plans to include a HOME Tenant Based Rental Assistance (TBRA)program .

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	746	0
Low-income	10	7
Moderate-income	9	0
Total	765	7

Table 13 – Number of Households Served

Narrative Information

During grant year 2019 more than 75 % of the CDBG and HOME funds expended were used to serve Extremely low and low-income households.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is committed to minimizing the incidents of homelessness that occur in the City limits. As a demonstration of its commitment, over \$700,000 was provided to the United Way of Broward to carry out housing activities for the homeless. Secondly, the City created a Tenant Based Rental Assistance Program funded by HOME, Investment Partnerships (HOME) with the view of assisting extremely low income households with the cost of rent.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City Continues to partner with Broward Partnership for the Homeless, the Salvation Army and Hope South Florida to provide ongoing services to the meet the need of the homeless and restore their self-sufficiency.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City has created a HOME funded TBRA program to provide ongoing support to extremely low-income families facing a high rent burden. The City also provided Community Housing Development Organization (CHDO) funding Fort Lauderdale CDC to conduct major rehabilitation to a single-family home for resale to allow income family and to undertake major renovation to a 16 unit apartment complex for rent to low-income families.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City has created a HOME funded TBRA program to provide ongoing support to extremely low-

income families facing a high rent burden. The City also provided Community Housing Development Organization (CHDO) Funding to Fort Lauderdale CDC to conduct major rehabilitation to a single-family home for resale to allow income family and to undertake major renovation to a 16 unit apartment complex for rent to low-income families

CR-30 - Public Housing 91.220(h); 91.320(j)**Actions taken to address the needs of public housing**

In fiscal year 18-19 the City created a Local Housing Trust fund which is funded from the sale proceeds of City owned residential properties and 15% of the sale proceeds of City owned commercial properties. From that local housing trust fund, the City awarded Housing Authority of the City of Fort Lauderdale \$700,000.00 towards the reconstruction of the Sailboat Bend1 apartments. The apartment complex is an elderly designated project-based development located at 425 SW 4th Avenue Fort Lauderdale FL 33315 and will target very low-income seniors 62 and older with a maximum household size of two

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The housing authority strives to maintain partnerships with clients, by providing information in a timely and easily accessible format. Resident are notified and encouraged to participate in public planning meeting HACFL uses both electronic and paper format in multiples languages to ensure that all interested residents can participate. The City also has a robust purchase assistance program that is available to qualified low-income purchasers in the City limits

Actions taken to provide assistance to troubled PHAs

N/A

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City has taken many positive actions to limit barriers to affordable housing development. Along with expediting the permitting process, new policies being finalized for inclusion in the Unified Land Development Regulation (ULDR) as follows:

- 1) The City is proposing density bonuses on lands with Future Land Use designations of Commercial that are within the geographic boundary of the Residential Unified Flexibility Zone. Developments opting to add affordable housing units over the required set-aside percentage to receive density bonus of 2 market rate units per additional affordable housing unit, not to exceed 30% over the underlying permitted density.
- 2) The City is proposing expedited review by modifying the Height Bonus for the NWRAC and SRAC review process from City Commission Approval to City Commission Call-up, potentially saving applicants 2-3 months of review time if an item is not called-up by the City Commission. The City is also proposing to change the height bonus set-aside requirements from perpetuity to a 30-year deed restriction.
- 3) The ULDR provides a density bonus in the Uptown Urban Village, as follows:
 - 4) Increase in density based on formula and affordable income category
 - affordable housing unit at eighty percent (80%) of MFI equals four (4) market rate units
 - affordable housing unit at one hundred percent (100%) of MFI equals two (2) market rate units.
 - No case shall density exceed 100 dwelling units per acre
- 5) The ULDR has reduced parking requirements for affordable housing developments, requiring only 1 parking space per affordable housing unit, and permit a Site Plan Level I Review for parking reductions.

Actions taken to address obstacles to meeting undeserved needs. 91.220(k); 91.320(j)

The City has developed an Affordable Housing Policy that was adopted on October 6, 2015. In June 2019 the City conducted a second Housing and Economic Development Analysis with the purpose of monitoring conditions in the community that were identified as undeserved. Since then the City developed a Local Housing Trust Fund that is funded from 100% of the sales proceeds of City owned property and 15 % of the sale proceeds of City owned Commercial Properties

Less than a million dollars were made available to the Housing Authority of the City of Fort Lauderdale (HACFL) and Fort Lauderdale CDC to rebuild units for rent and for sale to low income households. The HACFL Sailboat Bend will target very low-income seniors 62 years and older. The Fort Lauderdale CDC will rebuild homes for sale to low-income families that meet the HOME Investment Partnerships program criteria.

The City's Housing and Community Development Division also partnered with City's Community Redevelopment Agency(CRA) to build 12 single family units. This was done in the City's NW corridor, an area identified with high housing needs. The City's CRA has also provided financial incentives to a private developer to construct twenty-five two-story town home in the NW area in response to the demand for affordable housing.

The City's Housing and Community Development continues to collaborate with local non-profit organization such as; Hope South Florida to provide HOME Tenant-Based Rent Assistance (TBRA) subsidies. This is done in an effort to lower the housing cost burden for low income families, in the City Limits.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City continues to conduct owner occupied residential home rehabilitation for eligible low-income households. This City abides by federal regulations and conducts lead-based testing as follows:

All dwellings units assisted and built before January 1, 1978, shall be inspected for the presence of lead-based paint as required by the Calculating Rehabilitation Assistance Chart as per 24 CFR 35.915, Subpart J. An EPA certified lead-based paint inspector, who is also an EPA, certified lead-based paint risk assessor shall perform a surface-by-surface investigation (of interior and exterior painted, stained, varnished or shellacked surfaces) in order to determine the presence of lead-based paint, and shall submit to HCD a report of the inspection's findings. The report shall identify surfaces containing lead-based paint, which are in a stable condition (regarded not to constitute a hazard), and surfaces, which contain lead-based paint and are deteriorated or subjected to friction or impact (regarded to constitute a hazard). The findings of the report shall be used in preparing the work items intended to accomplish lead-based paint remediation, and shall be used for the preparation and provision of the Lead-based Paint Notice of Evaluation and/or Presumption as required by applicable regulations.

If the home contains lead-based paint, HCD will follow the procedures as outlined in 24 CFR 35.915, and produce a written determination of the amount of Federal assistance needed for lead based paint rehabilitation.

If the lead hazard requires that the homeowners move out of their home, they may choose to reside in City-owned units (if available), with family or they may make other arrangements. The City-owned units will serve as the primary location to move homeowners whose homes are undergoing substantial rehabilitation and/or replacement.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City through its CRA, CDBG and HOME program has created a robust housing and economic development effort in the NW region which has been approved as a Neighborhood Revitalization Strategy Area(NRSA). The City, through the use of CDBG and CRA funding, has invested in a facade improve with job creation as the outcome. Through the HOME program, down payment assistance is being provided to eligible families to purchase homes as home ownership has been proven to be one of the best methods of reducing poverty.

The City's Housing and Community Development Division continues to use funds provided by the U. S. Department of Housing and Urban Development (HUD) and the Florida Housing Finance Corporation (FHFC) to administer the program and provide access to affordable housing opportunities through the following policy documents:

- Five Year Consolidated Plan – HUD
- Annual Action Plan – HUD
- FHFC's Local Housing Assistance Plan (LHAP) – FHFC

The City through its CRA, CDBG and HOME program has created a robust housing and economic development effort in the NW region of the City.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City has continued its effort to work with the Housing Authority, housing providers, the CRA and service providers throughout Broward County. These parties are invited to annual planning meeting and regularly scheduled board meeting to ensure that everyone has a voice and contribution in the transformation of the City's low income neighborhoods

We partner with these agencies through the CDBG Program, HOME Program, HOPWA Program and SHIP Program.

Our programs provide housing, public services and supportive services, which allows the City to address multiple needs of those individuals and families eligible for assistance.

HOPWA Project sponsors coordinate their efforts and leverage other public and private resources.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City continues to evaluate and execute the following action steps as they have been proven effective: For this pain year 2019-2020 COVID-19 did

1. Conduct five (5) Fair Housing educational outreach sessions benefiting City of Fort Lauderdale residents. Distribute Fair Housing and Anti-Predatory Lending educational materials.
2. Conduct two (2) Provider trainings within the City of Fort Lauderdale and in partnership with the City for funding recipients that work with housing and housing related issues, City employees, private landlords and housing management companies.
3. Participate in two (2) community events within the City of Fort Lauderdale to distribute fair housing materials and educate the public on fair housing related issues.
4. Conduct in partnership with other Broward Entitlement Jurisdictions, a National Fair Housing Month event in April (annually).
5. Operate a housing discrimination HELPLINE that will be publicized and made available to provide residents of the City of Fort Lauderdale with (1) fair housing counseling, (2) predatory lending counseling and (3) affordable housing and housing related referrals.
6. Publish and distribute (4) issues of *The Forum* Newsletter for distribution to municipal staff, elected officials, service providers, and community members. The City of Fort Lauderdale will receive credit in the printing of the newsletter for its part in its publishing and distribution.
7. Provide assistance to 150 CDBG eligible residents, using the aforementioned strategies and outreach efforts.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Effective oversight is an important part of managing and implementing grants. It is fundamentally a collaboration between the COFL and all Sub-recipients and Project Sponsor's, with both working towards achieving program goals.

The City conducts ongoing desktop monitoring along with targeted on-site monitoring visits.

Additionally, the City conducts a risk analysis on each Project Sponsor using the risk analysis tool associated with HOPWA Oversight and Grantee Resource Guide. Risk analysis is a method to assess the potential risks that a Project Sponsor might have in managing their project. It applies several factors to the basic information found in grant agreements, ongoing monitoring, reporting tools, client reports, and interactions with a sponsor. The City decides the likelihood a Project Sponsor may run into problems with their grant. Doing a risk analysis can help the City to develop a reasonable schedule for where and when to do a site visit. It also helps the City know when a sponsor is running into problems, to intervene and better support the sponsor. Risk analysis focuses on key program areas, including the soundness of a sponsor's financial system and its ability to perform basic HOPWA activities.

A site visit includes a review of your active grants with the City and incorporates an assessment of how funding for administration, organization and planning, equipment, etc., has enhanced the services provided to the eligible clients.

The City objective is to conduct a review of Project Sponsor's programmatic and fiscal activities to ensure compliance with HOPWA rules and regulations. Specifically, areas to monitor are grouped into three basic categories:

1. Project Activities
2. Performance
3. Finances

Project activities will be evaluated in terms of conformance with the grant agreement, compliance with HUD regulations regarding eligible activities, the documentation of participant eligibility, the protection of client confidentiality, and adequate documentation of project activities. This may include interviewing the staff who is paid in part or wholly with HUD funds.

The City conducts a formal review of your grant activities recognize your achievements and will work with Project Sponsor in bringing any findings or deficiencies into compliance. To facilitate discussion, the City expects to meet with Project Sponsor's organization officials listed in the grant application, which includes your Chief Financial Officer and grant or fiscal coordinator. In addition, the City schedules brief meetings with employees who are involved with your project

implementation and clients receiving services. These individuals share with the City specific issues and/or problems with implementing elements of the project.

The monitoring visit includes an entrance interview, a review of financial records, client files, income certification records, payroll records and organizational policies and procedures, program progress and programmatic requirements for eligibility. Additionally, COFL may tour the facility, take pictures, and document the purchase of equipment and/or supplies as noted in the program budget.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City's Citizen Participation Plan outlines steps to be taken to encourage citizens to participate in the development of the Consolidated Plan, any Substantial Amendments to the Consolidated Plan and the Consolidated Annual Performance Report (CAPER).

A notice of the availability of the draft performance report was made available of the City's Web site, shared with community partners via various social media platforms . Instructions on how to obtain a physical copy of the report was also posted on the City's Web site at the link below

<https://www.fortlauderdale.gov/departments/city-manager-s-office/housing-and-community-development>

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Amendments were made to the plan to accommodate community needs that stemmed from the COVID -19 pandemic.

Many subrecipients were restricted and how services could be delivered which had a direct impact on timely expenditures and meeting the outcome targets established.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

CR-50 - HOME 91.520(d)**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

As a result of the COVID-19 Pandemic no onsite inspections were conducted prior to the close of the fiscal year. On-site inspections will resume when it is safe to do so.

CR-50

Fort Lauderdale Community Development Corporation has the following rental properties:

1215 NW 1st Street

1221 NW 1st Street

100 NW 14th Avenue

735 NW 10th Terrace

1405 NW 3rd Street

1429 NW 3rd Street

HOMES Inc. has the following rental properties:

1324 N. Andrews Avenue, Units 1-2

1113 NE 2nd Avenue, Units 1-2

No on-site inspections of CHDO Rental Properties were conducted due to COVID-19.

See text added.

CR-50

Fort Lauderdale Community Development Corporation has the following rental properties:

1215 NW 1st Street

1221 NW 1st Street

100 NW 14th Avenue

735 NW 10th Terrace

1405 NW 3rd Street

1429 NW 3rd Street

HOMES Inc. has the following rental properties:

1324 N. Andrewss Avenue, Units 1-2

1113 NE 2nd Avenue, Units 1-2

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.
92.351(b)**

All active Community Housing Development Organizations are required to create an affirmative marketing Action Plan if they received HOME Funds and this is included as a requirement in their HOME Program Participation Agreements and Annual CHDO Certification. The plan must demonstrate marketing and advertisement of job openings to local residents and minority groups. These Plans are provided to the City as part of each CHDO Annual Certification.

**Refer to IDIS reports to describe the amount and use of program income for projects,
including the number of projects and owner and tenant characteristics**

The City received Program Income in the amount of \$ \$118,775.20. The allowable portion of PI funds were used for certain administrative costs relating to the HOME program. A portion was also used to supplement the City's purchase assistance program, CARES ACT Tenant Based Rental Program and Rental Assistance for CHDO Properties still in their affordability period.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES
ONLY: Including the coordination of LIHTC with the development of affordable housing).
91.320(j)**

The City created a local housing trust fund to provide additional resources to provide incentives for affordable housing.

CR-55 - HOPWA 91.520(e)**Identify the number of individuals assisted and the types of assistance provided**

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	230	200
Tenant-based rental assistance	266	188
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	90	94
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	108	107

Table 14 – HOPWA Number of Households Served

Refer to Attached HOPWA CAPER