



Medical Cannabis Dispensing Facility ([ULDR, Section 47-18.46](#)) Overview

Zoning Districts

Medical cannabis dispensing facilities operated by a state-licensed dispensing organization shall be conditional subject to separation requirements and approval process set forth in this section. Medical cannabis dispensing facilities are conditional in the following zoning districts:

- Boulevard Business (B-1)
- General Business (B-2)
- Heavy Commercial/Light Industrial Business (B-3)

Distance Separation Requirements

- Five thousand two hundred eighty (5,280) feet (one (1) mile) from another medical cannabis dispensing facility;
- One thousand five hundred (1,500) feet from a school or child day care facility;
- One thousand five hundred (1,500) feet from a park;
- One thousand five hundred (1,500) feet from a library;
- The separation shall be measured from the closest point of the facility where the medical cannabis is dispensed to the closest property line of the property for the school, child day care facility, park or library; and,
- This separation will include those uses listed above in adjacent municipalities and unincorporated areas of Broward County.

Maximum Number of Facilities

- No more than one (1) medical cannabis dispensing facility shall be permitted for every forty thousand (40,000) residents as determined by population figures published by the United States Census Bureau; and,
- No more than one (1) medical cannabis dispensing facility shall be permitted to be located within each City Commission District.

Criteria for Approval

In addition to the standard Site Plan Level III, conditional use requirements, medical cannabis dispensing facilities, will need to provide a certified survey indicating the distance requirements from another medical cannabis dispensing facility, school, child day care facility, park, and library. Furthermore, the applicant will provide an operational and security plan detailing as follows:

- Fully operational lighting and alarms reasonably designed to ensure the safety of persons and to protect the premises from theft, both in the premises and in the surrounding rights-of-way including:
 - A silent security alarm that notifies the police department that a crime is taking place;
 - A vault, drop safe or cash management device that provides a minimum access to the cash receipts; and,
 - A security camera system capable of recording and retrieving, for at least thirty (30) days, an image which shall be operational at all times during and after business hours. The security cameras shall be located:
 - At every ingress and egress to the dispensary;
 - On the interior where any monetary transaction shall occur; and,
 - At the ingress and egress to any area where medical cannabis is stored.



DEADLINE:

Submittals must be received by 4:00 PM from Monday – Thursday and 12:00 PM on Friday. Pursuant to ULDR, Section 47-24.1(1), the Department will review all applications to determine completeness within five (5) business days. Applicants will be notified via e-mail, if plans do not meet the submittal requirements and if changes are required.

FEES:

All applications for development permits are established by the City Commission, as set forth by resolution and amended from time to time. In addition to the application fee, any additional costs incurred by the City including review by a consultant on behalf of the City, or special advertising costs shall be paid by the applicant. Any additional costs, which are unknown at the time of application, but are later incurred by the City, shall be paid by the applicant prior to the issuance of a development permit.

CASE NUMBER (FOR INTERNAL STAFF USE ONLY)	
DATE OF SUBMITTAL (FOR INTERNAL STAFF USE ONLY)	

APPLICANT: Please complete the following information:

<input type="checkbox"/>	Development Review Committee	\$3,500.00
<input type="checkbox"/>	Planning and Zoning Board	\$2,110.00
<input type="checkbox"/>	Final Development Review Committee (Final DRC)	Requires a separate application

Property Owner's Name		Signature	
Proof of Ownership	Warranty Deed	Tax Record	
Applicant / Agent's Name		Signature	
Address, City, State, Zip			
E-mail Address		Phone Number	

Proposed Dispensary Address	
Land Use Designation	
Zoning District	

Distance to Nearest Medical Cannabis Dispensing Facility	REQUIRED	5,280 feet (1 mile)	PROVIDED	
Distance to Nearest School	REQUIRED	1,500 feet	PROVIDED	
Distance to Nearest Childcare Facility	REQUIRED	1,500 feet	PROVIDED	
Distance to Nearest Park	REQUIRED	1,500 feet	PROVIDED	
Distance to Nearest Library	REQUIRED	1,500 feet	PROVIDED	
Number of Parking Spaces	REQUIRED		PROVIDED	
Total Building Square Footage				
Proposed Hours of Operation				

TO SUBMIT AN APPLICATION, PLEASE DELIVER A COMPLETE APPLICATION, REQUIRED DOCUMENTS AND PLANS TO THE URBAN DESIGN AND PLANNING COUNTER LOCATED IN THE DEPARTMENT OF SUSTAINABLE DEVELOPMENT AT 700 NW 19TH AVENUE FORT LAUDERDALE, FLORIDA 33311. OBTAIN A TICKET AT THE TOUCH SCREEN TERMINAL BY SELECTING APPLICATION SUBMITTAL/PLAN PICK-UP AND PROVIDE THE PRINTED TICKET TO CASE INTAKE STAFF LOCATED AT THE COUNTER.



ONE (1) COPY OF THE FOLLOWING DOCUMENTS:

- COMPLETED APPLICATION** with all pages filled out and signed as applicable;
- PROOF OF OWNERSHIP** (deed or tax record), including corporation documents if applicable;
- PROPERTY OWNER'S SIGNATURE** and/or agent letter signed by the property owner; and,
- ADDRESS VERIFICATION FORM (REQUIRED FOR DEVELOPMENT REVIEW COMMITTEE SUBMITTAL ONLY)** To obtain for please contact Devon Anderson at 954-828-5233 or Danderson@fortlauderdale.gov

EIGHT (8) COPIES OF THE FOLLOWING NARRATIVES:

- PROJECT DESCRIPTION NARRATIVE** describing project specifics. Please provide as much detail as possible. These project specifics may include: architectural style and important design elements, trash disposal system, security/gating system, hours of operation, multi-modal experience, site improvements, etc.;
- UNIFIED LAND DEVELOPMENT REGULATIONS (ULDR) NARRATIVE** response referencing all applicable sections of the ULDR, with point-by-point responses of how project complies with criteria. Reference ULDR language that requires project to go through Site Plan Level III review. Narratives must be on letterhead, dated, and with author indicated addressing the following sections:
 - o Section, 47-18.46, Medical Cannabis Dispensing Facility;
 - o Section, 47-24.3, Conditional Use;
 - o Section, 47-25.2, Adequacy Requirements; and,
 - o Section 47-25.3, Neighborhood Compatibility.

ONE (1) FULL SIZED (24"x36") SIGNED AND SEALED SET AND SEVEN (7) LEDGER SIZED (11"x17") COPY SETS OF THE FOLLOWING PLANS:

- COVER SHEET** including project name and table of contents;
- SURVEY** from a registered surveyor, indicating the distance between the proposed medical cannabis dispensing facility and any existing medical cannabis dispensing facility, school, child day care facility, library and park within the applicable radius to ensure the required separation distances have been met. This separation will include those uses listed above in adjacent municipalities and unincorporated areas of the county;
- SITE PLAN** with footprints including all proposed and existing buildings and showing all properties and improvements within one block from the project site, indicating existing and proposed buildings, with a graphic distinction made between existing and proposed structures, and identifying pedestrian and vehicular circulation paths including site access points and crossing points;
- FLOOR PLANS** at grade and at each level where use is proposed;
- OPERATIONAL AND SECURITY PLAN** with fully operational lighting and alarms designed to ensure the safety of persons and to protect the premises from theft, both in the premises and in the surrounding rights-of-way including but not limited to a silent security alarm that notifies the police department that a crime is taking place, a vault, drop safe or cash management device that provides a minimum access to the cash receipts and a security camera system capable of recording and retrieving, for at least thirty (30) days, an image which shall be operational at all times during and after business hours;
- ELEVATIONS** all sides, showing dimensions of all proposed setbacks and step backs and showing all proposed architectural features or treatment; building heights measured at grade;
- PHOTOMETRIC PLAN** including foot-candles extending to all property lines; and,
- LANDSCAPE PLAN** including an ISA certified arborist report.

ONE DIGITAL SUBMITTAL (CD OR USB) OF THE FOLLOWING:

- DOCUMENTS** containing the signed application, proof of ownership, property owners signature or agent authorization letter, and address verification form combined into one PDF file named the following: "InsertProjectName"Documents.pdf
- NARRATIVES** containing the project description narrative and Unified Land Development Regulations (ULDR) Narrative combined into one PDF file named the following: "InsertProjectName"Narratives.pdf
- PLANS** containing the cover sheet, survey, site plan, floor plan, operational and security plan, elevations, photometric plan and landscape plan combined into one PDF file named the following: "InsertProjectName"Plans.pdf

