



City of Fort Lauderdale

Application for High Use Billing Adjustment - Commercial

Questions about completing this application?
Please call Customer Service at (954) 828-5150 for assistance.

Important Notice to Utility Customers

If your water meter has registered unusually high-water usage due to a leak or other valid circumstance, you may be eligible for a high use billing adjustment provided that the following conditions are met:

1. The utility customer must complete this application and submit it to the City within **60 days receipt** of bill indicating high usage.
2. If the high use is due to a leak, the utility customer is to indicate on the application the location of the leak and the date it was repaired. Supporting documentation is very important in consideration of a customer's request pursuant to Municipal Code. A copy of the specialist's bill should accompany the application. If the customer repaired the leak, an original receipt from a hardware supply store for the purchase of necessary supplies to fix the leak, along with any other evidence of the repair, should be provided.
3. If the high usage on the customer's utility account was not due to a leak, the customer must indicate on the application the other valid circumstance believed to have caused the high usage. Supporting documentation is very important in consideration of a customer's request pursuant to Municipal Code. A copy of the specialist's bill should accompany the application and as much supporting documentation as possible.
4. Only accounts with usage in any month exceeding 200% of the average monthly usage for the previous twelve (12) months will be considered for a billing adjustment.

Please email (utilitybilling@fortlauderdale.gov), mail or hand-deliver your completed application to Utility Billing & Collections Office, 700 N.W. 19th Avenue, Fort Lauderdale, Florida 33311. Once the City has received the customer's application and supporting documentation, the information and account history will be reviewed. Customer billing adjustments must be approved by both the City's Director of Finance and the Revenue Collections Manager. You will be notified in writing of the final decision. Upon final approval of your request, the adjustment will be applied to your account and will be reflected on your next billing statement.

Date of This Request:	
Requesting Party's Name:	
Best Daytime Phone Number to Reach You:	
Your Email Address:	
Utility Account Number:	
Service Address:	
Meter Number if Known:	
Location of the Leak:	
Did you hire a specialist to repair the leak?	<input type="checkbox"/> Yes – please attach your original receipt <input type="checkbox"/> No
Was a plumbing permit pulled for the repair:	<input type="checkbox"/> No <input type="checkbox"/> Yes – permit number #



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Signature

I have reviewed City Ordinance Sections 28-76 and 28-144 below regarding the duty of a utility customer as to leaks and to the provisions for a rate adjustment. I verify that the information provided on this form and any supplemental information attached is true and accurate to the best of my knowledge. I understand that fraudulent use of this application may be subject to any and all penalties available and possible legal action.

Signature: _____

Printed Name: _____

City Ordinance Section 28-76 Waste Water User Rates

(g) Should water consumption be recorded by an accurate meter for a customer whose account shows no prior history of such high water consumption and is not the result of a leak, the finance director or designee may grant a one (1)-time billing adjustment to the customer for the overage above the twelve (12)-month average at the lowest tiered rate, for a maximum of two (2) months. This one (1)-time credit is for the life of the account at the location for which such a credit is granted.

(1) In order to be considered for the one (1)-time billing adjustment, the customer must submit the adjustment application and supporting documents, including evidence of no leak and a meter test request form to the Utility Billing and Collections Division within sixty (60) days of the date of the bill indicating high usage.

(h) Should excessive water consumption be recorded by an accurate meter as the result of an identified leak, the finance director or designee, upon receipt of the supporting documentation of the repaired leak, may adjust the overage above the twelve (12)-month average to the lowest-tiered rate, for a maximum period of two (2) months. To be considered for such an adjustment, the consumer's account must have monthly usage exceeding two (2)-times its average monthly usage for the previous twelve (12) months and the consumer must submit the adjustment application to the Utility Billing and Collections division within sixty (60) days of the date of the bill in question.

City Ordinance Section 28-144 Sprinkling meter charges

(c) Should excessive water consumption be recorded by an accurate meter as the result of an identified leak, the finance director or designee, upon receipt of the supporting documentation of the repaired leak, may adjust the rate for the overage above the twelve (12) month average to the lowest tiered rate, for a maximum adjustment period of two (2) months. To be considered for such an adjustment, the consumer's account must have monthly usage exceeding two (2)-times its average monthly usage for the previous twelve (12) months and must submit the adjustment application to the Utility Billing and Collections Division within sixty (60) days of the date of the bill in question.