



# DEVELOPMENT REVIEW COMMITTEE (DRC) COMMENT REPORT

**MEETING DATE:** October 10, 2023

**PROPERTY OWNER /  
APPLICANT:** City of Fort Lauderdale

**AGENT:** Pulice Land Surveyors

**PROJECT NAME:** Prospect Lake CWC

**CASE NUMBER:** UDP-V23007

**REQUEST:** Vacation of Right-of-Way: 22.5-Foot Wide by 2,131-Foot Long Portion of Right-of-Way

**GENERAL  
LOCATION:** East of NW 35th Avenue, north of Prospect Road,  
south of NW 62nd Street

**ZONING:** Commerce Center District (CC)

**LAND USE:** Employment Center

**CASE PLANNER:** Yvonne Redding



Case Number: UDP-V23007

**CASE COMMENTS:**

Comments may be forthcoming.

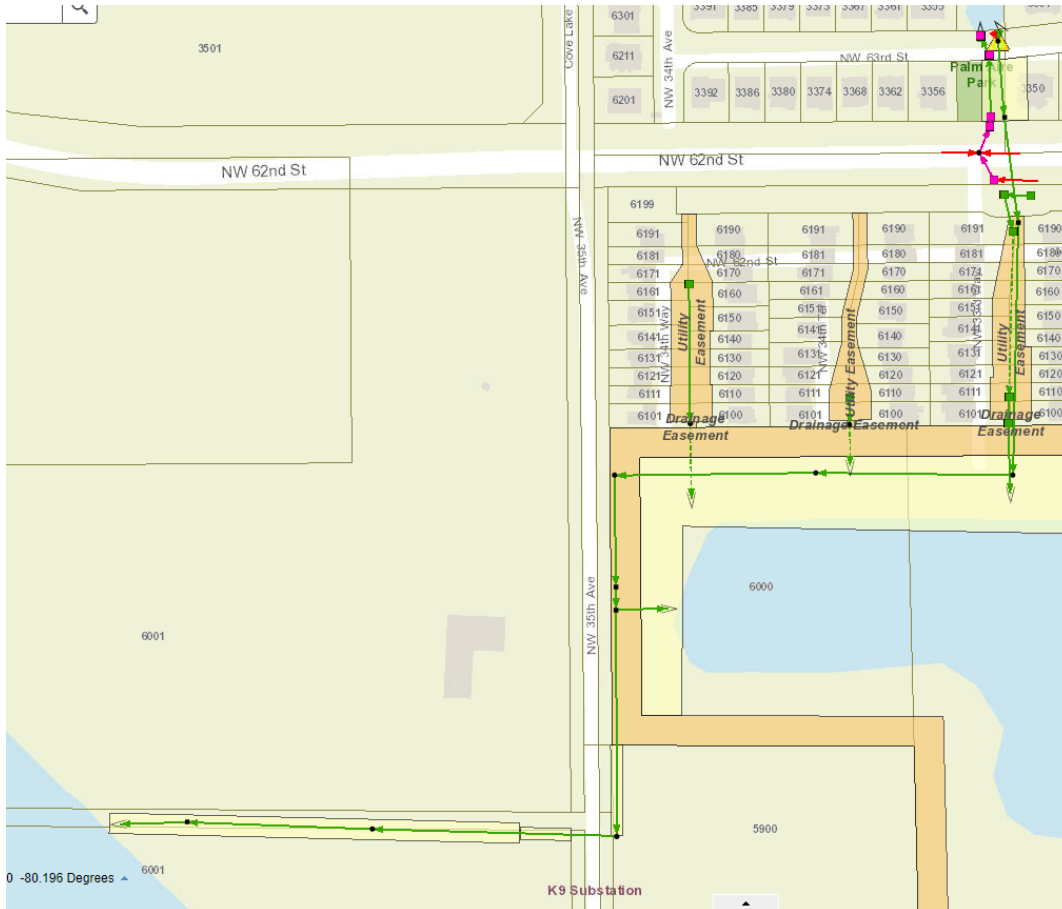


Case Number: UDP-V23007

**CASE COMMENTS:**

Please provide a response to the following:

1. Stormwater Operations objects to the requested Vacation of Right of Way at this location because it does not address how the existing drainage from the industrial community to the North (NW 62nd ST) that discharges to the wellfield will be addressed. See enclosed map that delineates the drainage basin.
  - a. ~3000 linear feet of 36" reinforced concrete stormpipe
  - b. ~8 manholes
  - c. ~9 manholes
2. The Stormwater Operations section is requiring a drainage easement at this location where we have stormwater assets installed so that we can inspect, maintain, and potentially repair or replace the stormwater assets at this location to ensure the assets are performing as designed.



**Case Number: UDP-V23007**

**CASE COMMENTS:**

Please provide a response to the following:

1. Pursuant to the State Statute 166.033(1) applications must be deemed approved, approved with conditions, or denied within 180 days, December 2, 2023, for applications subject to a quasi-judicial hearing or a public hearing, unless a mutually agreed upon time extension is established between the City and the applicant or a waiver to the timeline is submitting to the City. Note, the applicant did submit a waiver to the timeline requirements.
2. The proposed request requires review and recommendation by the Planning and Zoning Board (PZB) and approval by the City Commission. Separate fees are required for both PZB review and City Commission review. The applicant is responsible for all public notice requirements pursuant to Section 47-27.
3. Pursuant to Public Participation requirements of Unified Land Development Regulations (ULDR), Sections 47-24.1.F.14 and 47-27.4.A.2.c, the applicant must complete the following:
  - a. Prior to submittal of an application to the Planning and Zoning Board (PZB), the applicant shall:
    - i. Provide notice via e-mail and regular mail to the official city-recognized civic organization(s) within 300 feet of the proposed project, notifying of the date, time and place of applicant's project presentation meeting to take place prior to the PZB meeting (a listing of officially-recognized neighborhood associations is provided on the City of Fort Lauderdale website: <http://www.fortlauderdale.gov/neighbors/civic-associations>); and,
    - ii. Provide notice via mailed letter to property owners whose real property is located within 300 feet of the proposed project, notifying of the date, time and place of applicant's project presentation meeting to take place prior to the PZB meeting.
  - b. The applicant shall conduct the public participation meeting(s) a minimum of 30 days prior to the PZB. This date and location of the meeting are at the discretion of the applicant. Once the meeting(s) is conducted, the applicant shall provide a written report letter to the Department of Sustainable Development, with copy to subject association(s), documenting the date(s), time(s), location(s), number of participants, presentation material and general summary of the discussion after a public participation meeting(s). The report letter shall summarize the substance of comments expressed during the process and shall be made a part of the administrative case file record. A minimum of ten (10) days prior to the PZB meeting, the applicant shall execute and submit an affidavit of proof of public notice to the Department.
4. Signoffs from the City Surveyor and the Urban Design Engineer will be required prior to City Commission submittal. The signoff for the City Surveyor will be routed by Engineering staff.
5. Letters must be provided from the following utility companies: The City of Fort Lauderdale Public Works Department no objection letter was not provided. Letter must be provided in order to proceed to planning and Zoning Board. Contact Information is follows:

**City of Fort Lauderdale, Public Works Department**  
Igor Vassiliev, Project Manager II  
(954) 828-5862  
[ivassiliev@fortlauderdale.gov](mailto:ivassiliev@fortlauderdale.gov)
6. The resolution approving the vacation of easement shall be recorded in the public records of Broward County within (30) days after adoption.



### **GENERAL COMMENTS**

Please consider the following prior to submittal for Planning and Zoning Board review:

1. Provide a written response to all Development Review Committee comments within 180 days.
2. An additional follow-up coordination meeting is required to review changes necessitated by the Development Review Committee comments. Prior to routing your plans for Pre-Planning and Zoning Board sign-off, please schedule an appointment with the project planner (954-828-6495) to review revisions and/or to obtain a signature routing stamp.
3. Additional comments may be forthcoming at the Development Review Committee meeting.





# UDP-V23007 - 5900 HAWKINS RD.



NOT TO SCALE