



# CITY OF FORT LAUDERDALE

## Residential Beach Permit Online Application Instructions

### Permit Request

Before making a permit request, you will be required to create a new guest account or log in to an already existing account. You will also be required to enter your vehicle information.

**Parking Request**

Please make a selection from the options below.

**Permit Request Type**

Annual Residential Beach Permit

[Residential Beach Permit Agreement](#)

I agree to abide by the annual residential beach permit agreement.

Next >>

- Under the “Permits” menu option or within the permits section of the online parking portal home page at [fortlauderdaleparking.t2hosted.com](http://fortlauderdaleparking.t2hosted.com), click **Permit Requests**.
- Select “Annual Residential Beach Permit” as the **Permit Request Type**.
- Please read the Residential Beach Permit Agreement and check the box confirming that you will abide by them.

**Parking Request**

[Annual Residential Beach Permit Request](#)

Please include any notes or additional details on your request in the box below

Copy of your current driver's license

Choose File No file chosen

Copy of your current vehicle registration

Choose File No file chosen

Proof of Residency

Choose File No file chosen

- Click Next.
- Upload the required proof of residency and any other required documentation.
- Click **Submit**.

# Permit Sale

Once you are approved to purchase a Residential Beach Permit, you will receive an email that will prompt you to log back into the parking portal to purchase your permit.

### Select Permit and Permit Agreement

Choose the permit you wish to purchase and after reading the permit agreement click Next >>

Select	Quantity	Permit Fee	Permit Description	Permit Effective	Permit Expires
<input type="radio"/>	1	\$25.00	18 A & S GARAGE / 03-18 A & S GARAGE	03/01/2018	03/31/2018
<input checked="" type="radio"/>	1	\$24.00	18 BEACH PERMITS ONLINE / 18 BEACH PERMITS ONLINE	10/01/2017	12/31/2018

\* Pro-Rated prices shown with an asterisk.

I agree to follow the rules and regulations as outlined in the Parking Handbook.

I agree to abide by parking rules and regulations

I agree that my permit may not be transferred another user

I agree that my parking rights may be revoked at any time

Next >>

- Once you are approved, under the “Permits” menu or within the permits section of the Flexport home page, click **Get Permits**.
- Click **Next** on the “Purchase a Permit” screen.
- Select the **BEACH CITY RESIDENT** permit and check each box to accept the parking rules and regulations.
- Click **Next**.
- On the following screen, you must select either the existing vehicles on your account or add a new one. All permits require at least one vehicle to be assigned to that permit.

### Register Additional Vehicle

Please enter the details for your new vehicle and then click Next.

**Plate Number**

**Plate Number (confirm)**

**Relationship to Vehicle**

**State/Province**

**Year**

**Make**

**Model**

**Color**

**Style**

Next >>

- Click **Add Vehicle** to add a new vehicle to your account.
- Add all required information.
- Florida does not manufacture license plates with the letter O. The number zero (0) is used instead.
- Click **Next** to add the vehicle to your account and return to the Vehicle Selection screen.  

Note: You may only assign one permit per vehicle. You cannot assign one permit to multiple vehicles. If you have multiple vehicles and would like a permit for each one, you will have to purchase a separate permit for each vehicle.
- Once you have selected the vehicle that will be assigned to the permit, click **Next** so the permit is added to your basket for purchase.
- Select your payment method and click **Pay Now** to complete the checkout process.