



CITY OF FORT LAUDERDALE

**MEETING MINUTES
CITY OF FORT LAUDERDALE
FIRE-RESCUE FACILITIES BOND ISSUE
BLUE RIBBON COMMITTEE
THURSDAY, JANUARY 25, 2024
6:00 P.M.**

**1/2024 through 12/2024
Cumulative Attendance**

Board Member	Attendance	Present	Absent
Frank Snedaker, Chair	P	1	0
David Cooper, Vice Chair	P	1	0
Mark Booth	A	0	1
Michelle Heiser	P	1	0
John Vratsinas	A	0	1

Also Attending

- Danica Grujicic, Project Manager II
- Jill Prizlee, Chief Engineer
- Robert Bacic, Deputy Fire Chief
- Vickie Beauvais, Senior Administrative Assistant, Board Liaison
- Betty Crews, Senior Administrative Assistant
- Carla Blair, Prototype, Inc.

1. Call to Order

The meeting was called to order at 6:01 p.m.

• Roll Call

Roll was called and quorum was present.

2. Approval of Previous Meeting Minutes

• September 28, 2023

Motion was made by Mr. Cooper, and seconded by Ms. Heiser, to approve the minutes of the September 28, 2023 meeting as presented. In a voice vote, the **motion** passed unanimously.

Staff Liaison Report

Danica Grujicic, Project Manager II, read the memorandum dated January 25, 2024. She stated the Expenditure Report through January 18 was attached.

Chair Snedaker asked if the trailer for the temporary fire station had been put out to bid. Deputy Fire Chief Robert Bacic explained the trailer had been purchased through a co-op, and delivery and installation were expected in February.

Chair Snedaker asked whether they would be wanting to move in early. Deputy Chief Bacic advised they had learned from past projects and would prefer to stay until the permits are in place and work is ready to begin.

Chair Snedaker expressed concern with the trailer be unoccupied. Deputy Chief Bacic stated that had been considered, and they plan to utilize the trailer regularly and maintain it. He noted it would be located on an active site.

Jill Prizlee, Chief Engineer, clarified that Temporary Fire Station No. 13 is managed by the City of Fort Lauderdale's Transportation and Mobility Division (TAM) and addressed in the final paragraph of the memo.

Fire Station #8:

Ms. Grujicic read the staff memorandum for Fire Station No. 8, as follows:

Fire Rescue Station No. 8 is complete and operational. The warranty period for the building and the site expired January 2023. City Staff conducted the one-year warranty inspection, on February 3, 2022. The Contractor is currently working on addressing the unforeseen additional Florida East Coast Railway (FEC) work and deficient items (pipe insulation).

FEC signalization work is to synchronize the Fire Station signals with the adjacent railway crossing as a requirement by the Broward County Traffic Division. The Contractor, Burke Construction Group, Inc. has completed the underground boring part of the signalization work and FEC completed their portion under the tracks. The Contractor received an extension for a Maintenance of Traffic (MOT) permit on May 18 from Transportation and Mobility (TAM). The Contractor requested permits for MOT and construction in right-of-way from Broward County Traffic Engineering Division to complete work on the control cabinet at the intersection of Andrews Avenue and Southwest 17th Street. This item also includes required pull boxes and demolition/restoration of the sidewalk at the control box location. These permit requests were submitted on June 8 and received the Broward County comments on October 17, 2023. Broward County requested that the City MOT date be revised and extended until December 31, 2023. The Contractor coordinated the proposed start day with the Broward County Traffic Engineering Division. The roadway contractor completed the work on January 22, 2024. The restoration of the sidewalk and signalization wire

connection to the main FEC panel remains to be completed. The restoration of the sidewalk will be completed upon FEC open the cabinet and make the final connections. The coordination meeting with FEC and the contractor was scheduled for January 22, 2024, when the completion date was to be agreed upon. FEC was not present at the meeting and the City requested from FEC to provide and schedule a time to complete the final signalization connection.

On September 13, during a construction meeting with City staff, the contractor proposed to install batt insulation (also known as blanket insulation) above the ceiling space over the bunk rooms area first, as Phase 1, then install the sound pipe wrapping as Phase 2, if required. The new proposal for Phase 2 will include existing pipe insulation and work on the existing fire sprinkler system, HVAC ducts and light fixtures. The contractor shall prepare proposals, change order, and breakdowns for both phases for City review.

The tentative date for installing batt insulation is the end of February 2024.

Vice Chair Cooper asked for clarification on whether a phase two (2) would be required. Ms. Grujicic clarified that two (2) proposals would be submitted.

Deputy Chief Basic provided additional clarification, explaining there is a drain pipe causing noise issues. He advised that there had been engineers on site tasked with looking at the problem and finding a way to solve it.

Fire Station #13

Ms. Grujicic read the staff memorandum for Fire Station No. 13, as follows:

ACAI Associates, Inc., City of Fort Lauderdale's architectural consultant, is working on addressing the remaining comments from the Development Review Committee (DRC) as Site Plan Level II; and continue working on the approved change order, the platting requirement, the offsite improvements and permitting. Staff continue to work with the Consultant and City Legal Department on the requirement for plating as per Broward County Planning Council; and Public Information Office (PIO.) The Legal Department is working on the Adjacent Right-of-Way report that is required for the completion of the re-platting process and Staff is coordinating additional legal documents request. The Consultant has submitted the required documentation for the re-platting permit and will submit the Adjacent Right-of-Way report when it is completed. The estimated completion date of the platting process is April 2024.

The consultant is addressing the comments for 60% construction documentation and start to work on the 90% progress construction documents. The review meeting for the 60% comments was held on January 19, 2024. At this meeting Staff and consultant reviewed the request for the change order for the retaining wall design and tornado load due to the code change. It was agreed that the consultant resubmit the counteroffer for

the retaining wall design and to consider a request for the change order for the tornado load after 90% of the construction documentation is complete.

The Grant Administrator submitted the Resilient Florida Infrastructure Implementation Grant application for the construction of the Fire Rescue Station on September 1, 2023.

Construction is estimated to begin in September 2024.

Chair Snedaker referenced the drawings and asked whether the HVAC units would all be rooftop. Ms. Grujicic confirmed they would be rooftop.

Chair Snedaker asked if the compressors would also be on the roof. Ms. Grujicic advised it would be all rooftop units.

Chair Snedaker inquired as to whether it would be possible to get the Board an updated set of plans prior to the February meeting. Ms. Grujicic advised that the 60 percent drawings would be provided.

Vice Chair Cooper asked when the 90 percent documents were expected. Ms. Grujicic advised that they should be submitted at the beginning of February. She confirmed this was on schedule.

Chair Snedaker asked if there was any indication whether the Florida Department of Transportation (FDOT) permit would be received in a timely manner. Ms. Prizlee advised that everything was going concurrently, but staff cannot answer for the State. She noted they know it is a life safety matter and a priority project. She advised that an updated construction schedule was attached to the memo.

Temporary Fire Station #13 (This project is funded through other sources and managed by TAM)

Ms. Grujicic read the staff memorandum for Temporary Fire Station No. 13, as follows:

The parking lot portion of the project has been substantially completed and staff anticipates that Waypoint will complete the Temporary Fire station portion by the end of January 2024. The two portions of the parcel are separated by a fence and City staff recommend opening the parking lot to offer public parking while construction and punch list remedies are being performed. The contractor, Waypoint, requires a hold harmless agreement for the City to utilize a parking lot while the Project is still under construction.

The entire Project should be completed by May 2024, once the new Temporary Fire Station No. 13 trailer is delivered and installed by another vendor, as reported by TAM.

Chair Snedaker asked about Air Show dates and stated it would be nice for the project to be complete. Ms. Heiser advised the Air Show was scheduled for May 11 and 12.

3. Discussion of Fire Stations

None.

4. Adjournment – Next regular meeting: Thursday, February 22, 2024

There being no further business to come before the Committee at this time, the meeting was adjourned at 6:23 p.m.

[Minutes prepared by C. Parkinson, Prototype, Inc.]