



## Memorandum

**Memorandum No: 24-038**

**Date:** March 5, 2024

**To:** Honorable Mayor, Vice Mayor, and Commissioners

**From:** Greg Chavarria, City Manager   
Greg Chavarria (Mar 5, 2024 14:54 EST)

**Re: Designation of Acting City Manager**

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I will be out of the office starting the evening of Tuesday, March 5, 2024, to Sunday, March 10, 2024. I will be returning to the office on Monday, March 11, 2024. During this period, Susan Grant will assume all duties and responsibilities of the position.

Susan's contact information is as follows:

Office: (954) 828-5145  
Cell: (954) 547-9521  
Email: [sugrant@fortlauderdale.gov](mailto:sugrant@fortlauderdale.gov)

c: Anthony G. Fajardo, Assistant City Manager  
Susan Grant, Assistant City Manager  
Thomas J. Ansbro, City Attorney  
David R. Soloman, City Clerk  
Patrick Reilly, City Auditor  
Department Directors  
CMO Managers

# Commission Memo 24-038 Designation of Acting City Manager

Final Audit Report

2024-03-05

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