



Memorandum

Memorandum No: 24-042

Date: March 8, 2024

To: Honorable Mayor, Vice Mayor, and Commissioners

From: Greg Chavarria, City Manager 
Greg Chavarria (Mar 11, 2024 17:06 EDT)

Re: Online Permitting Services – Going Paperless – 2024 Update

On September 22, 2023, the Development Services Department (DSD) announced its plan to transition to an entirely paperless building permitting process on January 1, 2024. New building permit applications would only be submitted digitally via the LauderBuild Plan Room (LPR), and existing permits and documents that were not previously submitted via LPR would remain in paper format.

The following statistics reflect the LPR submissions from November 2023 through February 2024. The January 2024 initiative to “Go Paperless” is a success!

- November 2023: 67%
- December 2023: 70%
- January 2024: 94.5%
- February 2024: 93.7%

In addition to the increased utilization of the LPR, DSD also saw an improvement in the number of days from permit application creation to first plans review result from November 2023 through February 2024. The following statistics reflect this improvement:

- November 2023: 6.87 days
- December 2023: 6.32 days
- January 2024: 4.70 days
- February 2024: 3.60 days

If you have any inquires on the online permitting services initiative, please contact Christopher Cooper, Director of Development Services Department, at (954) 828-5980 or Ccooper@fortlauderdale.gov.

c: Anthony G. Fajardo, Assistant City Manager
Susan Grant, Assistant City Manager
Thomas J. Ansbro, City Attorney
David R. Soloman, City Clerk
Patrick Reilly, City Auditor
Department Directors
CMO Managers