



## Memorandum

**Memorandum No: 24-065**

**Date:** April 11, 2024

**To:** Honorable Mayor, Vice Mayor, and Commissioners

**From:** Greg Chavarria, City Manager

  
Greg Chavarria (Apr 11, 2024 16:45 EDT)

**Re:** Notice of Resignation

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Please accept this letter to memorialize my resignation notification from the position of City Manager for the City of Fort Lauderdale, effective June 1, 2024.

It is with a heavy heart that I must step down from my responsibilities due to immediate needs of ill family members who require my support and care at this time. While I am humbled to serve this awesome role, the everyday demands leave limited time and focus for my family. This was an incredibly difficult decision, but my family must be my top priority.

I have the utmost confidence that the exceptional senior leadership team we have built will continue driving our city forward with the same dedication and passion for excellence. Together, over the past 20 months, we have accomplished tremendous milestones and reached new heights of success that we can all take immense pride in. It has been an honor and privilege to lead our 2,800 hard-working city staff members who tirelessly serve our community each day. I am profoundly grateful for the support and trust you have placed in me during my tenure. While I must regretfully depart from my role, I will forever cherish the impactful work we have done to make our city a better place.

I will remain available until June 1, 2024 to assist in any way possible to ensure a smooth leadership transition.

Thank you again for the remarkable opportunity.

c: Anthony G. Fajardo, Assistant City Manager  
Susan Grant, Assistant City Manager  
Thomas J. Ansbro, City Attorney  
David R. Soloman, City Clerk  
Patrick Reilly, City Auditor  
Department Directors  
CMO Managers

# Commission Memo 24-065 Notice of Resignation

Final Audit Report

2024-04-11

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