



CITY OF FORT LAUDERDALE

**DRAFT**  
**REVENUE ESTIMATING CONFERENCE COMMITTEE**  
**MEETING MINUTES**

**Tower 101, Budget Conference Room**  
**April 9, 2024 – 3:30 P.M.**

- I. Call to Order at 3:30 p.m.
- II. Introduction – Laura Reece, Director, Office of Management and Budget
- III. Selection of Officers
  - A. Chair – Ross Cammarata
  - B. Vice Chair – Pamela Harrell
  - C. Secretary – Parth Patel

IV. Roll Call

		<b>04/09/2024 – 04/26/2024</b>	
		<b>Cumulative Attendance</b>	
<b>Committee Member</b>	<b>Attendance</b>	<b>Present</b>	<b>Absent</b>
Eric Soh	P	1	0
Ross Cammarata	P	1	0
Pamela Harrell	P	1	0
Parth Patel	P	1	0

**Also Attending**

Laura Reece, Director of Office of Management and Budget  
 Yvette Matthews, Assistant Director, Office of Management and Budget  
 Tamieka McGibbon, Principal Budget and Management Analyst  
 Richard Morris, Senior Management Analyst  
 Laura McCoy, Budget and Management Analyst  
 Linda Short, Director of Finance  
 Aaron Kendrick, Deputy Director of Finance  
 Stephen Gollan, Fire Chief  
 Jeff Lucas, Fire Marshall, Fire Rescue  
 Aukela Holloway, Public Safety Administrator, Fire Rescue  
 Captain Jason Miller, Fire Rescue  
 William Schultz, Police Chief  
 Dr. Kenneth Campbell, Business Operations Manager, Police  
 Maria Herrera, Financial Administrator, Police  
 Captain Gary Martin, Police  
 Jonathan Frisard, Assistant City Auditor III

- V. Floor Open for Neighbor Input - There were no comments from the public.
- VI. New Business

- The Committee reviewed and reached consensus for estimates for the following revenue sources for Police and Fire Rescue:

Revenues Reviewed	FY 2025 Department Estimate	FY 2025 Budget Estimate	FY 2025 Revenue Estimating Conference Committee Revenue Consensus
Fines and Forfeitures	\$ 300,000	\$ 330,566	\$ 330,566
Alarm Response Fees - Police	\$ 200,000	\$ 600,000	\$ 400,000
Alarm Response Fees - Fire	\$ 116,000	\$ 400,000	\$ 200,000
Fire Inspection Fees	\$ 730,000	\$ 795,416	\$ 795,416
Fire Hi-rise Test Fees	\$ 644,622	\$ 681,834	\$ 681,834
Fire Plan Review Fees	\$ 875,000	\$ 1,136,879	\$ 1,000,000
EMS Service Fees	\$ 456,000	\$ 642,979	\$ 642,979
Fire Rescue Transport Fee	\$ 7,000,000	\$ 6,883,121	\$ 6,833,121

- Discussion on Police revenues received from Fines and Forfeitures – The department advised that there may have been a decrease in the percentage shared with the local municipality. Personnel for the Motor unit has also decreased due to the number of vacancies in the department. It is a supplemental unit that will be staffed as other positions are filled.
- Discussion on Alarm Response Fees for both Police and Fire Rescue - The departments are concerned about the community’s reaction to the back billing; it is estimated that back billing could bring in \$3 million. The departments do not believe the revenues shared with the commission were realistic.
- Discussion on the Fire Inspection Fees – The department advised that there are vacancies, which could impact revenue collection, but based on year-to-date collection, the department did not raise an objection to using the budget’s FY 2025 estimate.
- The Committee reviewed and reached a consensus for estimates for the following revenue sources for Finance:

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Revenues Reviewed Finance	FY 2025 Department Estimate	FY 2025 Budget Estimate	FY 2025 Revenue Estimating Conference Committee Revenue Consensus
Utility Service Tax - Electricity	\$ 25,477,694	\$ 23,649,813	\$ 24,452,072
Utility Service Tax - Water	\$ 8,584,896	\$ 10,461,623	\$ 10,461,623
Utility Service Tax - Gas	\$ 766,870	\$ 854,173	\$ 854,173
Franchise Fee - Electricity	\$ 20,502,092	\$ 19,683,636	\$ 19,683,636
Franchise Fee - Gas	\$ 638,763	\$ 548,967	\$ 548,967
Franchise Fee - Solid Waste	\$ 12,287,009	\$ 13,466,149	\$ 13,466,149
State Revenue Sharing - Alcoholic Beverage License Tax	\$ 300,000	\$ 316,404	\$ 316,404
Lien Research Fees	\$ 875,000	\$ 872,719	\$ 875,000
Pcard Rebates Procurement	\$ 700,000	\$ 700,000	\$ 700,000

- Discussion of Franchise Fee – Solid Waste – The Committee requested a review of rate increases and what neighboring municipalities are charging.

VII. Adjourn at 5:00 p.m.

**PLEASE NOTE THAT AS MEMBERS OF THE REVENUE ESTIMATING CONFERENCE COMMITTEE, TWO-WAY COMMUNICATION BETWEEN MEMBERS IS PROHIBITED BY SUNSHINE LAW. DO NOT REPLY TO ANY BOARD OR COMMITTEE MEMBER. DISCUSSION SHOULD TAKE PLACE AT THE SCHEDULED COMMITTEE MEETING.**

**PURPOSE:** The purpose and duties are to serve as subject matter experts in reviewing revenue estimates for the City of Fort Lauderdale's budget process. **Note:** Two or more City of Fort Lauderdale Commissioners or members of a Fort Lauderdale Advisory Board or Committee may be in attendance at this meeting. If a person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas and minutes for the meetings, please contact the City Clerk's Office at 954-828-5002 and arrangements will be made to provide these services to you.

**PLEASE NOTE:** Florida has a very broad public records law. Most written communications to or from city officials regarding City business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.