



**CITY OF FORT LAUDERDALE** 700 NW 19<sup>th</sup> Avenue, Fort Lauderdale, Florida 33311  
**March 11, 2024 – 4:00 P.M.**

**APPROVED**  
**Meeting Minutes**  
**City of Fort Lauderdale**  
**Community Services Board**

**Department of Sustainable Development**

<b>MEMBERS</b>		<b>PRESENT</b>	<b>ABSENT</b>
Christi Rice, Chair	P	6	1
William J. Dunne, Vice Chair	P	4	2
Wismy Cius	P	3	0
Latrisha Greaves	A	6	1
Gary Hensley	P	10	1
Sharon Hughes	P	7	0
Ronald Pierre	P	6	3

**Staff Present**

Rachel Williams, Housing and Community Development Manager  
 Eveline Dsouza, Administrative Supervisor, Housing and Community Development  
 Karen Cruitt, Recording Secretary, Prototype, Inc.

**Communications to City Commission**

None.

**I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

- **Quorum Requirement – As of March 1<sup>st</sup>, 2024, there are 7 appointed members to the Board, which means 4 constitutes a quorum**

Chair Rice called the meeting to order at 4:01 p.m. Roll was called and it was noted a quorum was present. The Pledge of Allegiance was recited.

**II. WELCOME / BOARD AND STAFF INTRODUCTIONS**

**III. APPROVAL OF MINUTES – February 12, 2024**

**Motion** made by Mr. Hensley, seconded by Mr. Cius, to approve. In a voice vote, the **motion** passed unanimously.

**IV. DISTRIBUTION OF FY24/25 APPLICATION (CDBG & HOPWA)**

Ms. Dsouza distributed copies of the fiscal year (FY) 2024-2025 Community Development Block Grant (CDBG) funding applications. The members are asked to review and score the applications and return them to Staff by April 1, 2024. Ms. Dsouza

confirmed that the members will also be sent a copy of the Excel spreadsheet used for scoring.

There is \$196,207.95 available in CDBG funding this year, as well as \$125,000 for Community-Based Development Organizations (CDBOs), which are scored separately.

Ms. Dsouza also provided the Board with copies of the Housing Opportunities for Persons with HIV/AIDS (HOPWA) funding applications. Ms. Dsouza reviewed the contents of the application packets with the members.

It was clarified that any members with a conflict of interest with any CDBG or HOPWA applicant agencies will need to fill out and return a conflict of interest form.

The Board will meet on April 8 and, if needed, April 9, 2024 to see presentations from each of the applicant agencies. The members will be able to ask questions of applicants and may change their scores if necessary. The Board members agreed that applicants may make their presentations via communications technology or in person.

#### **V. SCORING SHEETS (CDBG & HOPWA)**

Scoring sheets were distributed to the Board members along with the application packets.

#### **VI. UPDATE ON AMENDMENT OF ORDINANCE NO. C-12-01 SECTION 5**

Chair Rice recalled that the Community Services Board (CSB) had requested the City Commission amend its governing Ordinance to require fewer meetings in one year. The amendment establishes a minimum of eight meetings per year. The updated Ordinance has been approved by the Commission and is currently awaiting the Mayor's signature.

#### **VII. GOOD OF THE ORDER**

None.

#### **VIII. PUBLIC COMMENTS**

None.

#### **IX. ITEMS FOR THE NEXT AGENDA**

Chair Rice stated again that CDBG and HOPWA applicant agencies will make presentations to the Board at the April meeting. This process is expected to take the entire meeting to complete. Applicants will have three minutes per program to present their requests, followed by a question-and-answer period with the Board. Some applicants will present multiple programs.

**X. COMMUNICATIONS TO CITY COMMISSION**

None.

**XI. ADJOURNMENT**

There being no further business to come before the Board at this time, the meeting was adjourned at 4:19 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by K. McGuire, Prototype, Inc.]